

OMB Contract Review

Contract Name	Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement with Homeless Emergency Project, Inc., d/b/a Homeless Empowerment Program, for permanent supportive housing rehabilitation.				
GRANICUS	21-13334D	Contract #	CD21HEP1357	Date:	11-03-21

Mark all Applicable Boxes:

Type of Contract									
CIP		Grant	x	Other		Revenue		Project	

Contract information:

New Contract (Y/N)	Y	Original Contract Amount	\$0.00
Fund(s)	F1009	Amount of Change	\$0.00
Cost Center(s)	242220	Contract Amount	\$50,000.00
Program(s)	1331	Amount Available	Total: \$2,551,626.00
Account(s)	5800001	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY22		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This Specific Performance Agreement with Homeless Emergency Project, Inc., d/b/a Homeless Empowerment Program will be used for costs associated with facility renovations. a) AGENCY shall contract for the replacement of 63 windows with energy efficient, impact resistant storm windows, including necessary stucco/drywall repairs, at the AGENCY'S permanent supportive housing site, located at 1357 Park Street, Clearwater, FL 33755.

The allocation of \$50,000.00 is effective from October 1, 2021 to September 30, 2022. Pinellas County received \$2,551,626.00 in Community Development Block Grant (CDBG) funds to improve neighborhoods, provide decent housing, and create new economic opportunities, with a special focus on serving low- and moderate-income persons.

Appropriation of CDBG funding in the amount of \$50,000.00 is consistent the with development of the in the FY22 Adopted Budget. The project being requested is one of the projects to be carried out under the County's Annual Action Plan for Fiscal Year 2021/2022 (FY22). This Agreement will benefit approximately 8 low- and moderate-income homeless residents.

Analyst: Don Mello for John Ondrovic

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a contract and notification in Granicus, review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the Staff Report section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Upload to Granicus as a numbered attachment.
5. Upload a copy of the contract review into the appropriate contract review Sharepoint folder. (OMB/OMB Document Library/Contract.RVW/)