



Sixth Judicial Circuit

RESPONSE TO:  
Department of Children and Families  
Office of Substance Abuse and Mental Health  
Criminal Justice, Mental Health, and Substance Abuse Reinvestment Grant  
GRANT# RFA112818HSET1

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TAB 1: COVER PAGE

Includes a complete **Appendix C** form.

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**APPENDIX C – COVER PAGE FOR GRANT APPLICATION**

**Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant**

PROPOSAL INFORMATION		
Type of Grant:	Planning Grant <input type="checkbox"/>	Implementation and Expansion Grant <input checked="" type="checkbox"/>
Project Title:	Road to Success	
County(ies):	Pinellas County	
Preferred Project Start Date:		
APPLICANT INFORMATION		
Type of Applicant	County Government <input checked="" type="checkbox"/> Consortium of County Governments <input type="checkbox"/> Managing Entity <input type="checkbox"/> NFP Community Provider <input type="checkbox"/> Law Enforcement Agency <input type="checkbox"/>	
Applicant Organization Name:	Pinellas County Board of County Commissioners	
Contact Name & Title:	Deborah Berry, Operations Manager	
Street Address	440 Court Street, 2nd Floor	
City, State and Zip Code:	Clearwater, FL 33756	
Email:	dberry@pinellascounty.org	
Phone:	727-464-6485	
ADDITIONAL CONTACT		
Participating Organization Name:	Pinellas County Justice Coordination	
Contact Name & Title:	Gabriela Piloseno	
Street Address	440 Court Street, 2nd Floor	
City, State and Zip Code:	Clearwater, FL 33756	
Email:	gpiloseno@pinellascounty.org	
Phone:	727-453-7441	
FUNDING REQUEST AND MATCHING FUNDS		
	Total Amount of Grant Funds Requested	Total Matching Funds:
Program Year 1	\$400,000	\$400,000
Program Year 2	\$400,000	\$400,000
Program Year 3	\$400,000	\$400,000
<b>Total Project Cost</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>
CERTIFYING OFFICIAL		
Certifying Official's Signature:		
Certifying Official's Name (printed):	Daisy Rodriguez	
Title:	DIRECTOR HUMAN SERVICES	
Date:	1/31/19	

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**TAB 3: STATEMENT OF MANDATORY ASSURANCES**

Includes complete **Appendix D** forms.

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**APPENDIX D – STATEMENT OF MANDATORY ASSURANCES**

		<u>Initial</u>
A.	<b>Infrastructure:</b> The Applicant shall possess equipment and Internet access necessary to participate fully in this solicitation.	BD
B.	<b>Site Visits:</b> The Applicant will cooperate fully with the Department in coordinating site visits, if desired by the Department.	BP
C.	<b>Non-discrimination:</b> The Applicant agrees that no person will, on the basis of race, color, national origin, creed or religion be excluded from participation in, be refused the benefits of, or be otherwise subjected to discrimination pursuant to the Act governing these funds or any project, program, activity or sub-grant supported by the requirements of, (a) Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended which prohibits discrimination in employment or any program or activity that receives or benefits from federal financial assistance on the basis of handicaps; (d) Age Discrimination Act 1975, as amended which prohibits discrimination on the basis of age, (e) Equal Employment Opportunity Program (EEO) must meet the requirements of 28 CFR 42.301.	BP
D.	<b>Lobbying:</b> The Applicant is prohibited by Title 31, USC, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," from using Federal funds for lobbying the Executive or Legislative Branches of the federal government in connection with a specific grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal funds if grants and/or cooperative agreements exceed \$100,000 in total costs (45 CFR Part 93).	BD
E.	<b>Drug-Free Workplace Requirements:</b> The Applicant agrees that it will, or will continue to, provide a drug-free workplace in accordance with 45 CFR Part 76.	BD
F.	<b>Smoke-Free Workplace Requirements:</b> Public Law 103-227, Part C-Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library projects to children under the age of 18, if the projects are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's projects provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for Inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 per day and/or the imposition of an administrative compliance order on the responsible entity.	BD
G.	<b>Compliance and Performance:</b> The Applicant understands that grant funds in Years 2 and 3 are contingent upon compliance with the requirements of this grant program and demonstration of performance towards completing the grant key activities and meeting the grant objectives, as well as availability of funds.	BD
H.	<b>Certification of Non-supplanting:</b> The Applicant certifies that funds awarded under this solicitation will not be used for programs currently being paid for by other funds or programs where the funding has been committed.	BD
I.	<b>Submission of Data:</b> The Applicant agrees to provide data and other information requested by the Criminal Justice, Mental Health, and Substance Abuse Technical Assistance Center at the Florida Mental Health Institute to enable the Center to perform the statutory duties established in the authorizing legislation.	BP
J.	<b>Submission of Reports:</b> The Applicant agrees to submit quarterly progress reports and quarterly fiscal reports, signed by the County Administrator, to the Department.	BD

**TAB 4: MATCH COMMITMENT AND SUMMARY FORMS**

Includes completed **Appendix H** and **I** Forms

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**APPENDIX H – COMMITMENT OF MATCH DONATION FORMS  
(FOR THE ENTIRE GRANT PERIOD)**

TO: (name of county) Pinellas County  
 FROM: (donor name) Office of the Public Defender, 6th Circuit  
 ADDRESS: 14250 49th Street North  
Clearwater, FL 33762

The following  space,  equipment,  goods or supplies, and  services, are donated to the County \_\_\_\_\_ permanently (title passes to the County)  temporarily (title is retained by the donor), for the period 07/01/19 to 06/30/22.

**Description and Basis for Valuation (See next page)**

Description	Value
(1) <u>Personnel Salaries &amp; Fringe Benefits</u>	<u>\$ 834,919</u>
(2) <u>Staff Travel</u>	<u>\$ 8,010</u>
(3) <u>Supplies</u>	<u>\$ 28,803</u>
(4) <u>Building Occupancy</u>	<u>\$ 41,250</u>
(5) <u>Other Expenses</u>	<u>\$ 180,000</u>
(6) <u>Administrative Costs</u>	<u>\$ 107,018</u>

TOTAL VALUE \$ 1,200,000

The above donation is not currently included as a cost (either direct or matching) of any state or federal contract or grant, nor has it been previously purchased from or used as match for any state or federal contract.

Bob Dilling 1/29/19 April Poiri 1/30/19  
 (Donor Signature) (Date) (County Designee Signature) (Date)



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**Appendix I - MATCH SUMMARY**  
**(for the entire grant period)**

Date - 01-29-2019

County - Pinellas

Type of Grant - Expansion Grant

Match Requirement Percentage - 100%

Total Match Required for the Grant \$ 1,200,000

**Match Committed:**

Cash	\$ <u>                    </u>
In-Kind	\$ <u>1,200,000</u>
Total	\$ <u>1,200,000</u>

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Prepared By Dr Delores Terzick

Approved By *Bob Dellinger*

## TAB 5: STATEMENT OF PROBLEM

**3.8.5.1:** The applicant, Office of the Public Defender, Sixth Judicial Circuit, requests a CJMHSR Reinvestment Implementation and Expansion Grant of \$1.2 million over 36 months. The Public Defender's Office will work in partnership with Ready for Life, Inc., under the guidance of Pinellas County's Public Safety Coordinating Council (PSCC) to implement **Road to Success (RTS)**. This would be an expansion of the existing Crossover for Children (CFC) program operated in the Office of the Public Defender, Sixth Judicial Circuit, since July of 2006. The Crossover for Children Program served 105 youth from January 2017 to December 2018. In fiscal years 2014 to 2015, there were a total of 2,263 youth in Pinellas County who had 4,959 arrest with an average arrest of 2.2 per youth.<sup>1</sup> 90 youth, 48 males and 42 females were dually involved in Pinellas County. Dually involved or crossover youth are identified as youth who have been arrested or disposed while in a current DCF "out of home placement".

The target population is at-risk youths (ages 14 through 21) who reside in Pinellas County, have a mental illness, substance use disorder, or co-occurring mental health and substance use disorders, and who are in, or at risk of entering, the delinquency and dependency systems. The primary goal of RTS is to divert both low and high-risk youth from arrest, prosecution, or incarceration into diversion, treatment and community based support services.

Anticipated outcomes include a decrease in delinquencies, recidivism, relapse, and risk factors/behaviors; and increases/improvements in education, transportation, employment, self-sufficiency, housing stability, overall health, and social connectedness, among others.

The proposed expansion is necessary because the Office of the Public Defender reports that the number of eligible individuals outnumbers the capacity of its current Crossover for Children's program. Research suggests that there is an urgent need for access to mental health care services for children in the foster care system and if left untreated they have significant developmental, behavioral and emotional problems.<sup>2</sup>

The Florida Department of Juvenile Justice (2013) reported that the most effective strategy to reduce subsequent re-offense is to divert low risk youth versus deeper placement which leads to higher rates of recidivism.<sup>3</sup> When low risk youth are required to receive intensive service there were unintended consequences of increased recidivism. Among low risk males and low risk females the most effective course of action was providing low-end diversion services through community-based placements. Through evidence based practices the ultimate goal is to reduce inappropriate detention placements and focus on providing the "right services, in the right place, in the right way, at the right time".

<sup>1</sup> <http://www.djj.state.fl.us/research/reports/reports-and-data/interactive-data-reports/djj-dcf-profile-of-dually-served-crossover-youth/djj-dcf-dashboard>

<sup>2</sup> Pecora, P. J., Jensen, P. S., Romanelli, L. H., Jackson, L. J., & Ortiz, A. (2009). Mental health services for children placed in foster care: an overview of current challenges. *Child welfare*, 88(1), 5-26.

<sup>3</sup> Michael Baglivio, Ph.D., Briefing Report: The Risk Principle (2013)

CFC allows the child to see the same judge and attorney ensuring that the professionals are familiar with the specific needs of the child and there is a continuum of care. Through client education the youth are able to comprehend the efforts and reasoning of the professionals involved in their case, allowing the children to be better informed of the legal proceedings and involvement in their dependency case.

**Geographic Location:** In 2017, it was estimated that Pinellas County, Florida had a population of 970,639 with 16.5 percent or 160,155 under the age of 18 years old.<sup>4</sup> In FY 2016-17, there were 72,800 youth between the ages of 10 and 17 residing in Pinellas county, Black youth comprised 17% of the population and Hispanic youth comprised 17% of the population.

CHARACTERISTICS	PINELLAS	FLORIDA	U.S.
<b>Population estimates, July 1, 2017</b>	970,637	20,984,400	325,719,178
<b>Persons under 18 years</b>	16.5%	20.0%	22.6%
<b>Persons in poverty (2017)</b>	12.2%	14.0%	12.3%
<b>American Indian and Alaska Native (2017)</b>	0.4%	0.5%	1.3%
<b>Asian (2017)</b>	3.6%	2.9%	5.8%
<b>Caucasian/White (2017)</b>	82.7%	77.4%	76.6%
<b>Black or African American (2017)</b>	11.1%	16.9%	13.4%
<b>Hispanic or Latino (2017)</b>	9.7%	25.6%	18.1%
<b>Two or More Races (2017)</b>	2.2%	2.1%	2.7%
<b>High school graduate or higher, percent of persons age 25 years+, 2013-2017</b>	90.7%	87.6%	87.3%
<b>Language other than English spoken at home</b>	14.0%	28.7%	21.3%
<b>Median household income (in 2017 dollars), 2013-2017</b>	\$48,968	\$50,883	\$57,652
<b>Households, 2013-2017</b>	406,871	7,510,882	118,825,921
<b>Persons per household, 2013-2017</b>	2.29	2.64	2.63

**Current Juvenile Detention Center Population:** The 2018 Pinellas County Juvenile Detention Alternative Initiative (JDIA) Work Plan, reported on the youth admissions to secure detention:

Quarter 1 2017 – 546 admissions

Quarter 2 2017 – 503 admissions

Quarter 3 2017 – 484 admissions

Quarter 4 2017 – 451 admissions

<sup>4</sup> <https://www.census.gov/quickfacts/fact/table/pinellascountyflorida,US/AGE295217#AGE295217>

In FY 2017 - 2018, the average daily population in the Pinellas Secure Detention facility was 100 youth and the average length of stay was 12 days. There were 2,541 admissions and 495 transfers with an average utilization rate of 100 percent.<sup>5</sup> The daily rate in Pinellas County is \$137.77 and the annual billable amount for FY 2018 – 2019 is \$3,602,413.82 which is a shared cost that the state and counties are obligated to pay.<sup>6</sup>

Funds appropriated to the Department of Children and Family for child welfare services contracted through Community-Based Care lead agency's cost the State of Florida \$878 million in the FY 2017 – 2018. In 2015 – 2016, 48.3 percent of children exited Foster Care to permanency in less than 12 months. 88.2 percent of children did not reenter Foster Care once they achieved permanency within 12 months. In the 6<sup>th</sup> Circuit (Pinellas and Pasco) had the shortest time from shelter hearing to disposition order at 28 days during the following time period of July 1, 2016 to June 30, 2017. The state median was 60 days in SFY 2016 – 2017 and the highest was 100 days in Circuit 20.<sup>7</sup>

**Screening and Assessment Process:** In the existing Crossover for Children (CFC) program, children are identified and appointed to a CFC public defender during the various stages of delinquency and dependency proceedings, with a priority of identification and assignment as early as possible. The public defender identifies the youth at detention and dependency hearings to assure that assignments to CFC is appropriate. Many crossover children that have preexisting dependency cases end up becoming involved in delinquency hearings. The Department of Juvenile Justice staff at the Juvenile Assessment Center will note that a child's guardian is the local Community Based Care (CBC) provider, or a foster parent or case worker may appear on behalf of the child. These children are reviewed and, if they are still the subject of an open dependency case, a crossover attorney will be assigned. If a child appears with a foster parent or case worker at an arraignment or pre-trial conference, the public defender would again review the case to make sure reassignment to a crossover attorney is appropriate

**Homelessness:** The 2018 Pinellas county Point in Time Data Analysis reported there were 2612 individuals that met the HUD requirements. In the HUD sample there were 483 (20.6%) reporting a serious mental illness and 465 (19.8%) reporting a substance abuse disorder. The total number of unaccompanied youth was 143, 37 (25.9%) were children and 106 (74.1%) were young adults, 58 (40.6%) females and 85 (59.4%) male. There was a 17.4 percent increase from 2017 to 2018 of unaccompanied youth. 117 Unsheltered individuals reported having previously been in foster care.<sup>8</sup>

**Contributing Factors:** An analysis of current research has shown that the “tough on crime” approach has the opposite effect on deterring crime. When put in environments that confine them with other delinquent youth they often learn to be better criminals. Strategic decisions must be made to use the least restrictive environment. Over 60 percent of first-time offenders do not have further contact with the juvenile justice system

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<sup>5</sup> Office of Research and Data Integrity (December 2018) Florida Department of Juvenile Justice

<sup>6</sup> <http://www.djj.state.fl.us/services/detention/cost-sharing>

<sup>7</sup> Financial Position and System of Care Analysis (November 2017) Department of Children and Families

<sup>8</sup> Analysis of Pinellas County Point in Time (PIT) Data From 2015 through 2018 (June 2018)

over the following 18 month period. Many times these youth act out due to “issues at home, poor school performance, peer pressure, and mental and emotional problems”.<sup>9</sup>

Over 65 percent of youth in Florida’s juvenile justice system have a mental health disorder or substance abuse issue.<sup>10</sup> Studies have shown that youth have higher risk of mental health issues, behavioral problems, substance use and abuse, and delinquent behaviors when there are multiple exposures to violence and victims of violence. Youth involved in the juvenile justice system have an alarming rate of Post-Traumatic Stress Disorder (PTSD), as high as 50 percent.

RTS will provide services to 50 unduplicated individuals each year for three years.

A subset of individuals will be 18 to 21 year old young adults who have aged out of the foster care system and are homeless.

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<sup>9</sup> Roadmap to System Excellence (August 2013) Florida Department of Juvenile Justice

<sup>10</sup> Florida Department of Juvenile Justice Annual Report Fiscal Year 2009-2010 (2010)

## TAB 6: PROJECT DESIGN AND IMPLEMENTATION

**3.8.6.3.1** In 1987, Florida established the local Public Safety Coordinating Councils per Florida Statute 951.26 and the Pinellas County Public Safety Coordinating Council (PSCC) was created in 1995. The PSCC is governed by Florida State Statute 395.657 and 952.26 requirements.

Pinellas County PSCC Planning Council Membership includes:

- Bernie McCabe, State Attorney
- Bob Dillinger, Public Defender
- Paul Levine, County Court Judge
- Chief Judge Anthony Rondolino, Circuit Court Judge
- Gay Inskip, Local Court Administrator
- Patrick Barrentine, State Probation Circuit Administrator
- Commissioner Pat Gerard, County Commission Designee
- Sheriff Bob Gualtieri, Sheriff, County Director of Probation, Chief Correctional Officer
- Chief Jeffrey Undestad, Police Chief
- Bob Neri, Westcare Gulf Coast-Florida, Area Homeless or Supportive Housing Program Representative
- Ariel Veguilla, DJJ - Director of Detention Facility
- Melissa Fuller, DJJ – Chief of Probation Officer
- Shivana Rameshwar, DCF - Substance Abuse and Mental Health Program Office Representative
- Jeffrey Baskis, Primary Consumer of Mental Health Services
- Jerry Wennlund, PEMHS Community Mental Health Agency Director
- Dianne Clarke, Operation Par Local Substance Abuse Treatment Director
- Don and Judy Turnbaugh, Primary Consumer of Community-Based Treatment Family Member
- Stephen Szopimski, Primary Consumer of Substance Abuse Services

The primary purpose of the PSCC is to assess the trends, population status, and programs affecting the County jail and make recommendations to ensure against jail overcrowding and reduce recidivism. The PSCC is also responsible for developing a local public safety plan for the future construction needs of the jail and serve as Planning Council making recommendations to the Board of County Commissioners for criminal justice, mental health and substance abuse grants.

The mission of the PSCC is to create and execute an effective public safety strategy to ensure availability and accountability of programs, sound and efficient justice system operations, and necessary jail facilities.

The PSCC meet quarterly and will specify one meeting for the election of officers and designation of members annually. Board members will receive notice either by newsletter,

U.S. mail, telephone or e-mail, at least ten (10) days prior to any meeting. Reports from committees and select programs will take place at quarterly meetings.

**3.8.6.3.2 Road to Success:** The Office of the Public Defender, Sixth Judicial Circuit, and its partner Ready for Life, Inc., propose to work in partnership with Pinellas County and the Public Safety Coordinating Council to administer a CJMHSR Reinvestment Grant of \$1.2M over 36 months. The proposed program, Road to Success (RTS), is an expansion of the Office of the Public Defender's Pinellas County Crossover for Children's Program.

This unique project will offer an intensive diversion services program to 50 unduplicated individuals annually (150 over 36 months). The population of focus is juvenile and young adults ages 14 through 21 years old, who have a mental illness, substance use disorder, or co-occurring mental health and substance use disorders, and who are in, or at risk of entering, the delinquency and dependency systems. The primary goal of RTS is to divert both low and high-risk youth from arrest, prosecution, or incarceration into treatment and support services. Anticipated outcomes include a decrease in recidivism, relapse, and risk factors/behaviors; and increases/improvements in education, transportation, employment, self-sufficiency, housing stability, overall health, and social connectedness, among others.

The main goal of the program is to represent the express wishes of the child. By educating the child on alternative options when the express wishes of the child may conflict with a court ruling, the child is more likely to understand the judicial process. Another goal of the program is to effect better outcomes for crossover children. On the delinquency side, this means a concerted effort to avoid felony adjudications and avoid Department of Juvenile Justice commitments as a convenient or cost-saving alternative to appropriate intervention by the dependency workers. On the dependency side, the goal is to effect better outcomes by analyzing the client's current needs and current plan and to address shortcomings or gaps in what is being provided to the client to enhance the stability, normalcy and permanency of the child's situation.

By advocating for appropriate interventions from both the delinquency and dependency systems, the goal of Crossover for Children is to show reduced recidivism in our clients. The goal of both delinquency and dependency advocacy is to enhance the client's ability to become a self-reliant adult in the future. The Public Defender Crossover for Children's program attorney's advocate to avoid the criminalization of the behaviors associated with children who have experienced abuse, abandonment or neglect.

The Public Defender's Office provides extensive services for this at-risk group, including daily advocacy for the child in meetings with the children in their placements, making sure the child is present at staffing's when they want to attend despite Community Based Care (CBC) objections, pre and post-court meetings with the child to assure their understanding of the hearing, facilitating enrollment of children in school, facilitating transportation to school issues, encouraging runaways to turn themselves in, attending various DJJ and CBC staffing's, calling to encourage the caseworkers to be proactive about finding placements for runaways prior to their return back into the system, calling

group home directors encouraging them to work with the child when the child is at risk of being kicked out, working with the State Attorney's Office to get charges reduced, following up with CBC caseworkers regarding Social Security benefit issues, encouraging children to stay in placements when they are considering running away, and presenting to agencies, and judges within the court system to increase awareness and gather information on how our office can best serve this particular group of children.

The proposed expansion is needed because the Office of the Public Defender reports that the number of eligible individuals outnumbers the capacity of its current Crossover for Children's program.

Primarily RTS will partner with Ready for Life, Inc., who will be the "Skills Center" for our target population. This provides the opportunity for those young adults raised in the foster care system and involved with DJJ to receive the life skills necessary to be successful. Most of us take for granted the things we were taught or learned during our childhood and teen years. This population is often deficient in academic performance and basic life skills.

RFL engages over 130 community volunteers to come beside us and serve this amazingly resilient population. Providing that "ONE PERSON" that cares they are alive, will keep in touch with them, support them, guide them and just be there. This connection is critical to wrapping around each young adult the support and guidance needed.

Through the Unified Family Court of the Sixth Judicial Circuit, RTS will collaborate with the State Attorney's Office, School Resource Officers, PEHMS, Guardian Ad Litem's Office, and National Advocacy Center for Persons with Disabilities, Directions for Living, Suncoast Center for Mental Health, Pinellas County Schools, the Agency for Persons with Disabilities, and Juvenile Welfare Board.

**3.8.6.3.2.1** A copy of the Pinellas County Public Safety Coordinating Council By-Laws and the Sequential Intercept Mapping (SIM) report are included as an attachment to this proposal. The workshop that was held in Pinellas County on June 21<sup>st</sup> and 22<sup>nd</sup> 2011 and was facilitated by the Florida Criminal Justice Mental Health and Substance Abuse (CJMHS) Technical Assistance Center at Florida Mental Health Institute (FMHI), University of South Florida (USF).

The Office of the Public Defender, Sixth Judicial Circuit, and its partner Ready for Life, Inc., propose to work in partnership with Pinellas County and the Public Safety Coordinating Council to administer a CJMHS Reinvestment Grant of \$1.2M over 36 months. The proposed program, Road to Success (RTS), is an expansion of the Office of the Public Defender's Pinellas County Crossover for Children's Program. This unique project will offer an intensive diversion services program to 50 unduplicated individuals annually (150 over 36 months).



The population of focus are at-risk youth and young adults (14 through 21 years old) who have a mental illness, substance use disorder, or co-occurring mental health and substance use disorders, and who are in, or at risk of entering, the delinquency and dependency systems. The primary goal of RTS is to divert both low and high-risk youth from arrest, prosecution, or incarceration to treatment and support services. Anticipated outcomes include a decrease in recidivism, relapse, and risk factors/behaviors; and increases/improvements in education, transportation, employment, self-sufficiency, housing stability, overall health, and social connectedness, among others. The proposed expansion is needed because the Office of the Public Defender reports that the number of eligible individuals outnumbers the capacity of its current Crossover for Children’s program.

Identification and screening will take place at Sequential Intercept Point 2, clients are referred to CFC by Unified Family Court of the Sixth Judicial Circuit, Behavioral Services Court psychologists, Pinellas County Sheriff's Office, Pinellas School Resource Officers, PEHMS, Guardian Ad Litem's Office, and other Community Based Care (CBC) providers.

**3.8.6.3.2 Organization and key stakeholder responsible for each task or key activity necessary to accomplish the objectives;**

The primary objective is to divert both low and high-risk youth from arrest, prosecution, or incarceration to treatment and support services.		
<b>Objective #1</b>		
Expand Crossover for Children Program, Road to Success (RTS)		
<b>Task</b>	<b>Activities/Milestones</b>	<b>Responsible Partners</b>
Notification of award, finalize MOU, Board of County Commissioners	Submit MOU to County Administrator, set agenda item before BCC meetings to set up budget categories 1-2 months	Public Defender, Ready for Life
Coordinate activities within existing Crossover for Children program to identify clients for RTS program	Notify law enforcement, judiciary, State Attorney of expansion of Crossover for Children, RTS program 1-2 months	Public Defender, Ready for Life
Begin client identification and referrals	Coordinate agency notification 2-36 months	Public Defender, Ready for Life
<b>Objective #2</b>		
Collaboration		
Participate in planning council meetings	PSCC meeting occur quarterly	PSCC Membership

Assess progress of the project based on timelines and review attainment of goals	Status presentations at quarterly PSCC meetings 36 months	PSCC, Public Defender
Identify objectives, performance measures and data necessary for collection	Meet with program staff to establish procedures for data collection 1-2 months	Public Defender, Ready for Life
Institute ongoing data collection plan	Collaborative efforts on data collection 2-36 months	Public Defender, Ready for Life
<b>Objective #3</b> Assure performance measures are met within project expansion		
Review data collection to assure the target population needs are being met	Maintain meetings with program staff 2-36 months	Public Defender, Ready for Life

**3.8.6.3.2.3** The Pinellas County Public Safety Coordinating Council (PSCC) has reviewed and approved the RTS proposal and will receive updates on the outcomes of this project at the quarterly meetings. They will play an active role to ensure that Road to Success is meeting their target goals as well as the implementation, monitoring, and evaluation of the project. Project leadership will provide updates on the project and provide status presentations at the quarterly meetings.

**3.8.6.3.2.4** The Office of the Public Defender Crossover RTS team will meet monthly with RFL to communicate success and barriers of the program and participants. Adjustments will be made according to the needs of each individual.

**3.8.6.3.2.5** Identification and screening will take place at the various stages of proceedings at Sequential Intercept Point 2 to ensure assignment as early as possible. They will be evaluated one of our master’s level counselor/therapist, who will conduct a biopsychosocial evaluation to determine if there is a mental illness, substance use disorder, or co-occurring mental health and substance use disorders.

**3.8.6.3.2.6** Once the client has been identified and assigned to a CFC public defender they will be evaluated by either the RTS or RFL counselor/therapist and assigned to a public defender case manager/social worker or RFL youth specialist. These integrated teams will develop a treatment plan and will use the least restrictive program to best serve these clients.

- Integrated screening and assessment
- Individualized health and wellness planning
- Individual counseling to explore substance abuse and criminal thinking, as well as mental health treatment

- Education and support groups (e.g., substance abuse, co-occurring, criminal thinking, etc.)
- Comprehensive case management services
- Relapse prevention programming/services
- Services provided by Ready for Life, Inc. include:
  - In-House GED Center/ tutoring services, mentoring program, homelessness support and
  - prevention services, financial literacy course, housing/utility deposits, transportation
  - assistance and employment readiness

#### **3.8.6.4 Performance Measures**

The Public Defender's Office will collect data regarding individuals who enter RTS. The Public Defender's Office will track numbers of individuals diverted from the jail. At the conclusion of RTS, the Public Defender's Office will track successful completion rates and program participant's satisfaction with the process/program.

- Seventy-five percent (75%) of participants will not be arrested while enrolled in the program.
- Seventy percent (70%) of participants will not be arrested within one year following program discharge.
- Seventy-five percent (75%) of participants not residing in a stable housing at program admission will reside in a stable housing environment within 90 days of program admission.
- Seventy-five percent (75%) of participants will reside in a stable housing environment one year following program discharge.
- Eighty-five percent (85%) of participants not employed at program admission, and who are physically and mentally able to be employed, will be employed full or part time within 180 days of program admission.
- Eighty-five percent (85%) of participants who are physically and mentally able to be employed will be employed full or part time one year following program discharge.
- Eighty percent (80%) of participants will be assisted in obtaining social security or other benefits for which they may be eligible but were not receiving at program admission.
- Ten percent (10%) of participants will be diverted from a State Mental Health Treatment Facility.
- Eighty percent (80%) of participants will exhibit one or more decreases in risk domains (i.e., housing, employment, health, substance abuse, finances, etc.) at discharge as evidenced by a pre-and post-risk assessment tool administered by the treatment provider.

#### **3.8.6.5 Capability and Experience**

**Public Defender**, Bob Dillinger took office in 1997 and immediately established the Mental Health Division to ensure that our jails would not become the primary mental health institutions. Mr. Dillinger has received numerous awards and has been

recognized for his service to our community is well known throughout the state for his advocacy of a treatment versus incarceration philosophy. Most recently he was the President of the Florida Public Defender Association in 2016, received the William Reese Smith, Jr. Award for Outstanding Public Service in June of 2015, the St. Petersburg Bar Foundation "Heroes Among Us" Award in 2014, Pinellas County Homeless Leadership Network Champion of Homeless Adult & Children in 2012, and Jane Schaeffer Outstanding Homeless Advocate Award in 2012. He also received the Iris Award from NAMI in 1999 for significant contributions to improving the mental health system, was honored by PACE for community service to Partners in Crisis in 2001, received the Suncoast Center for Mental Health award in 2003, received the Fred G. Minnis Sr. Bar Association Diversity Award in 2006. Mr. Dillinger has been a member of the Juvenile Welfare Board since 2000, and was a member of the Children's Court Improvement Committee established by the Florida Supreme Court.

In 2004, the inception of the Public Defender's Jail Diversion Program with the Federal Bureau of Justice Assistance (BJA) grant funding of \$993,500. An additional BJA grant in the amount of \$739,982 was awarded in 2005, enabling the continuation of this program. In 2006, the BJA funded an award totaling \$493,614. In Pinellas and Pasco counties, the respective Boards of County Commissioners have approved funding since 2005 to continue the program. Most recently the Public Defender's Office was awarded a CJMHSa Expansion Grant totaling \$750,000 for three fiscal years to fund the Recovery Project.

Since the creation of the Mental Health Division over 6000 individuals have been served through the following programs: Public Defender *Jail Diversion Program*, Public Defender Homeless Outreach Program, Public Defender Incompetent to Proceed Program, and Crossover for Children Program.

As Project Director, Mr. Dillinger will ensure the expansion of CFC to include our partner agency RFL so there is seamless services to vulnerable clients involved in the juvenile justice system.

**Ready for Life, Inc.**, the partner agency will provide support, resources and guidance to former foster care youth who need to transition into adulthood. RFL serves youth who exit the foster care system regardless of their housing situation and offer a support system that provides life skills, close learning gaps and remove barriers so the youth can reach self-sufficiency.

RFL, was founded in January 2009, is a 501(c) (3) dedicated to helping youth exiting foster care to make a successful transition to independence. Ready for Life's Mission is to provide support, resources and guidance that former foster care youth need to transition to adulthood. The founders enacted a unique and powerful philosophy that remains true today, which is the "Youth Voice" is at the top of our organization structure.

Unfortunately for most of these kids the turbulence continues until they turn 18 and then they find themselves on their own without the education, skills or the foundation they need

to be independent and self-sufficient. If we don't help them fill in the life skill and learning gaps and help them create self-sufficiency by the age of 25 the national statistics show a dire outcome including chronic homelessness, drug addiction, incarceration and early death. RFL envisions a world that does not include youth growing up and aging out of the foster care system but rather are with family in a safe and nurturing environment. This is not a reality however, through the programs offered at RFL we are getting a little closer every day. Our mission and work is fueled by our supporters, volunteers, board, staff and specifically those we serve at RFL. It is critical for RFL to have a sophisticated and effective evaluation plan to measure outcomes to improve and enhance services. A second reason is for organizational integrity and accountability.

Our organization fills many roles not just support, resources, skill building but a key focus is connections and having a relationship with each young adult. This will never replace the family they do not have but it is our hope that every young adult we serve know that there is an organization that cares and they have our support. Ready for Life wraps an entire community of support around the youth we serve including our large and extremely dedicated volunteer base of over 150 to impact the critical needs of this population. RFL also utilizes our connections to other agencies, resources and key partnerships.

#### Key Partnerships:

- \* Public Defender's Office - approved for full time therapist at RFL supervised and paid by PD office. Working in partnership through a grant to secure a full-time case manager to be placed at RFL that will navigate and support young adults involved with DJJ, Corrections, Probation, etc.

- \* Pinellas County Schools Adult Education - GED School on site.

- \* Community Law Program - Provides attorney in our office for 2 days, however, through a grant they have asked for funding for an attorney to be placed at RFL 3 days a week for consultation, guidance and support through legal issues.

- \* Homeless Leadership Board Staff- provides staff on site 2 - 3x a week providing resources and referrals for removing barriers and securing housing.

- \* Beth Dillinger Foundation - Provides Beth's Corner for new clothing and accessories.

- \* Angels Against Abuse - Provides funding annually to PSTA so that all young adults receive an annual bus pass.\*

Financial Literacy- Partner with BB&T and Achieva Credit Union and soon Freedom Bank to provide financial literacy classes monthly at RFL.

- \* Pinellas County Housing Finance Authority (PCHFA) - Provides funding for Youth Development Coordinator and 1 Youth Specialist as well as funding for apartment deposits, rent and utilities.

- \* Eckerd Connects (ECA) - Provides funding for one full time Youth Specialist that is under the age of 23 years old.

- \* Baycare - This partnership was fostered through the critical "health" issues faced by this population. Baycare is looking to place a full-time Health Navigator in-house at RFL.

Role of Youth Advocate / Youth Specialist – RFL has employed 16 young adults as staff over the last ten years. These Youth Specialists all aged out of the foster care system and they are the EXPERTS. These staff can reach those young adults unlike other staff. Most of the Youth Specialists have walked in their shoes as it related to being involved in the criminal justice system, homelessness, substance abuse and so much more. RFL contributes a large part of our success to utilizing those that know the issues and barriers faced by this population.

The key staff utilized will be the Youth Specialists, Youth Development Coordinator, Director of Youth Development and Director of Community Engagement and Mentoring. The CEO of RFL will be actively engaged in this initiative and will provide oversight and continuous evaluation of services provided.

The proposed staff for the RTS team in the Public Defender's Office will include a Crossover Attorney, a Master's level counselor/therapist in mental health counseling or social worker, a bachelor's level case manager; at RFL a Master's level counselor/therapist in mental health counseling or social worker, a bachelor's level case manager/youth specialist.

#### **3.8.6.6 Evaluation and Sustainability**

The evaluation process for this expansion project will include all clients identified and referred into the RTS program. Historical data on the clients past criminal record is retained and available in our county ODYSSEY system. Data from client support from RFL will be included. Implementation outcomes will include data on recidivism and timelines for recidivism, treatment received by each individual client and the relative success of treatment and modalities. Data collection will be performed by in-house staff, utilizing information obtained from RTS and RFL staff and information available to our office though ODYSSEY. Project effectiveness will be reported based on the core set of performance objectives delineated in the Request for Proposal with related outcome measures. The RTS program will participate in all county and federal reviews of performance data, audits, and progress reporting requirements.

The current annual budget for the Juvenile Detention Center (JDC) is \$3,602,413.82. The funds are provided by the State of Florida thru Department of Juvenile Justice and Pinellas County. Daily cost is \$137.77 and average stay is 12 days, equals \$1,653.24 per stay. The program is being designed to serve 50 youths per year. Using average stay costs, would be an annual savings of \$82,662. Cost savings of 2.66% annually.

The Public Defender's Office in Pinellas County has a track record of providing Crossover services since 2006 and has most recently served 105 youth from January 2017 to December 2018. This was accomplished with only 3 attorneys until April of 2018 when 2 case managers were added. Adding the additional staff and partnering with Ready for Life, State Attorney's Office, School Resource Officers, PEHMS, Guardian Ad Litem Office, National Advocacy Center for Persons with Disabilities, Directions for Living, Suncoast Center for Mental Health, Pinellas County Schools, The Agency for Persons with Disabilities, and Juvenile Welfare Board, will open new avenues of resources for the

youths and help to recognize areas of needs not currently being addressed. These new relationships will help to ensure future funding when data collected by the Public Defender's Data Entry position. Upon completing quarterly and yearly reports the data can then be used to approach the State, Pinellas County and other granting agencies to continue this program.

The potential reality of obtaining additional funding for the Crossover clients in this current fiscal environment requires a showing that we have divert Crossover clients from the criminal justice system and stabilized the client such that the client does not return to the criminal justice system or that after stabilization, they have obtained employment and have become self-sufficient. Our track record shows we can do both, and we can properly document it.

**TAB 7: PROJECT TIMELINE**

The timeline aligns with the previous table that details the goals, objectives, strategies, milestones, key activities and responsible partners.

<b>Month</b>	<b>Projected</b>	<b>Related Objective</b>	<b>Key Activities</b>	<b>Expected Completion Date</b>	<b>Responsible Partner</b>
1-3	divert both low and high-risk youth from arrest, prosecution, or incarceration to treatment and support services	Hire staff as required	Provide comprehensive continuum of services to target population	Months 1-3	Public Defender, Ready for Life
3-36	divert both low and high-risk youth from arrest, prosecution, or incarceration to treatment and support services	Develop a cost-savings analysis of the program, utilizing historic data of program participants previous tenure in jail/hospital/mental health facilities	Data collection and analysis. Provide comprehensive continuum of services to target population.	Month 36	Public Defender, Ready for Life
1-3	divert both low and high-risk youth from arrest, prosecution, or incarceration to treatment and support services	Provide benefit qualification and ancillary social services for program participants	Finalize program design, design program case flow	End of Month 3	Public Defender, Ready for Life
1-3	divert both low and high-risk youth from arrest, prosecution, or incarceration to treatment and support services	Provide substance abuse and/or mental health treatment to program participants	Finalize program design, design program case flow.	End of Month 3	Public Defender, Ready for Life



3-6	divert both low and high-risk youth from arrest, prosecution, or incarceration to treatment and support services	Fund supportive housing placements for participants	Finalize program design, design program case flow	Months 4-6	Public Defender, Ready for Life
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TAB 7: Attachments

- USF – FMHI SIM Report
- PSCC Strategic Plan
- PSCC Membership & By-Laws



## **Pinellas County, Florida: Improving Services for Juveniles with Mental Illness in Contact with the Juvenile Justice System**

### **Strategic Planning Kickoff Meeting**

#### **Introduction**

This report summarizes the Cross-Systems Mapping & Taking Action for Change workshop held in Pinellas County, Florida on June 21<sup>st</sup> and June 22<sup>nd</sup> 2011. The workshop was facilitated by the Florida Criminal Justice Mental Health and Substance Abuse (CJMHS) Technical Assistance Center at Florida Mental Health Institute (FMHI), University of South Florida (USF). This report includes:

- ❖ A brief review of the origins and background for the workshop
- ❖ Information gathered at the workshop based the Sequential Intercept Model or Cross-Systems Mapping
- ❖ An action planning matrix as developed by the group
- ❖ Summary, consensus and observations by the Florida CJMHS Technical Assistance Center to assist Pinellas County achieve its goals
- ❖ A cross-systems intercept map based on the perceptions of the Pinellas County participants

#### **Background**

The Pinellas County Public Safety Coordinating Council along with the full support of multiple local stakeholders requested that the Florida CJMHS Technical Assistance Center facilitate the Cross-Systems Sequential Intercept Model Mapping in Pinellas County, Florida to provide assistance with:

- ❖ Creation of a map of the points of interface among all relevant systems
- ❖ Identification of resources, gaps, and barriers in the existing systems
- ❖ Development of an initial strategic action plan to promote progress in addressing the criminal justice diversion and treatment needs of the target population

The participants in the workshop included 31 individuals representing multiple stakeholder systems, including leadership from mental health, substance abuse treatment, human services, corrections, advocates, law enforcement, the local school system, and the courts. A complete list of participants is available at the end of this document. Mark A. Engelhardt, M.S., ACSW, Kathleen A. Moore, Ph.D., and Jessica Mitchell, M.A. from USF-FMHI facilitated the workshop sessions.

## Objectives of the Cross-Systems Mapping Exercise

The Cross-Systems Mapping Exercise had three primary objectives:

1. The development of a comprehensive picture of how juveniles with mental illness, substance abuse and co-occurring mental health and/or substance use disorders flow through the Pinellas County criminal justice system along five distinct intercept points: Law Enforcement and Emergency Services (Intercept 1), Initial Detention/Initial Court Hearings (Intercept 2), Jails and Courts (Intercept 3), Community Re-entry (Intercept 4), and Community Corrections/Community Support (Intercept 5).
2. The identification of gaps, resources, and opportunities at each intercept point for individuals in the target population.
3. The development of priority areas for activities designed to improve system and service level responses for individuals in the target population.

The Pinellas County Cross-Systems Map created during the workshop is on the last page of this document.

## Resources and Opportunities

There are several features of the Pinellas County Systems Map that are particularly noteworthy. These include, but are not limited to the items listed below.

Existing Cross-Systems Partnerships include:

- ❖ Juvenile Arrest Avoidance Program
- ❖ Teen Court
- ❖ Juvenile Drug Court
- ❖ Behavioral Evaluations Program
- ❖ Bay Area Youth Services
- ❖ School-based Sanctions
  - Face-It Program
  - Step Program

Pinellas County Strengths Identified

- ❖ Long history of working together in multiple planning committees
- ❖ Pre-existing Civil Citation program for diversion
- ❖ Emphasis on juvenile prevention and intervention
- ❖ Experience implementing a CJMHS A Implementation Grant through the Public Defender's Office for Adults and other state grants
- ❖ Identification and pursuit of Federal Bureau of Justice Assistance Grants
- ❖ On-going Crisis Intervention Team (CIT) training for multiple law enforcement offices in Pinellas County

## Pinellas County Cross-Systems Map Narrative

The following information reflects the information gleaned during the *Cross-Systems Mapping Exercise* during June, 2011. The stakeholder input includes a description of the map at each intercept point in the Sequential Intercept Map as perceived by the participants during the mapping process. Gaps in service delivery and resource opportunities are identified at each intercept point. These notes may be used as a reference in reviewing the Pinellas County Cross-Systems Map and as a tool in developing a formal strategic plan and/or future Memorandum of Understanding among community stakeholders, the Public Safety Coordinating Council or other local planning entities.

### Intercept I: Initial Contact w/ Law Enforcement, Prevention Programs, or Emergency Services

#### > Identified Gaps – Law Enforcement / Emergency Services (Intercept 1)

- Need for linkages in the system via a multi-agency case manager
- Communication across systems
- Community organization and involvement through local stakeholders and community leaders in prevention efforts
  - Going into the community instead of asking families to come to a central location for services and programs.
- Lost truancy programs that acted as prevention for further involvement with law enforcement and delinquent activity

### Intercept II: Initial Detention / Initial Detention and Court Appearance

#### > Identified Gaps – Initial Detention and Court Appearance (Intercept 2)

- Discontinued juvenile drug court, which shortened probation or eliminated child's probation with treatment compliance

### Intercept III: Jails / Courts

No gaps were identified during the workshop session, although this intercept point will be addressed again in subsequent strategic planning meetings.

## Intercept IV: Re-Entry

### > Identified Gaps – Re-entry (Intercept 4)

- Need more assessments up front before VOPs (violation of probation) stack up and the juvenile gets into more trouble
- Courts currently examine each VOP within one act instead of lumping them together, so instead of having one act equate to one VOP it becomes multiple VOP issues
- Continuity of mental health and substance abuse care
- Need to expand supports or case management for juveniles on probation

## Intercept V: Home and Community Supervision and Support

### > Identified Gaps - Community Corrections / Community Support (Intercept 5)

- No transition from residential to home/community once released. Juveniles move from intense supervision to limited supervision within the home and typically reoffend.
- When released to home supervision, juveniles are going right back into what got them arrested in the first place – parental supervision is often lacking.
- Transition and pre-discharge planning from the Dept. of Juvenile Justice facilities, especially in the future with the reduction of secure beds
- Need for family involvement when planning a child's release back into the home/community

## The Pinellas County Action Plan

Subsequent to the completion of the Systems Mapping exercise, the assembled stakeholders began to define specific steps that could be taken to address the gaps identified in the group discussion about the systems map. Five priority areas were identified, including opportunities for tactical interventions to promote “early, quick victories” and more strategic interventions to stimulate longer-term systems changes. These priority areas are outlined on the following pages. The Public Safety Coordinating Council CJMHSAC Committee will need to refine the persons responsible for implementation, action items and longer term timetable.

<b>Priority Area: Multi-agency Network (Clinical Pathways)</b> <b>[All Intercepts – Best Practices]</b>			
Objective	Action Step	Who	When
Develop multi-agency committee focusing on clinical programs and evidence-based practices	Examine clinical pathways for those youth that have MH/SA issues Develop cross-training curriculum for various key stakeholders including law enforcement, judicial, MH/SA providers, etc.	<ul style="list-style-type: none"> <li>• Community MH/SA Providers (Operation Par, PEMHS)</li> <li>• Juvenile Welfare Board (JWB)</li> <li>• Central Florida Behavioral Health Network (CFBHN)</li> <li>• School System</li> <li>• Public Defender's Office</li> <li>• State Attorney's Office</li> <li>• Law Enforcement</li> </ul>	Tom Camp (Operation Par) will host 1 <sup>st</sup> meeting within next 6 months

<b>Priority Area: Community Engagement &amp; Education [Intercept 1]</b>			
Objective	Action Step	Who	When
<p>Dissemination of information about various intervention/diversion programs and access to resources</p> <p>Reach out to various community stakeholders including faith-based, community providers, families/caregivers</p>	<p>Develop pamphlets about intervention/diversion programs (for both parents and children) Examine funding resources</p> <p>Develop parent education tools</p>	<ul style="list-style-type: none"> <li>• PEMHS</li> <li>• School System</li> <li>• Law Enforcement</li> <li>• Juvenile Welfare Board</li> <li>• Live Free Coalition</li> <li>• FAST</li> </ul>	<p>1<sup>st</sup> meeting within next 6 months</p>



<b>Priority Area: Expand Diversion [Intercept 1]</b>			
<b>Objective</b>	<b>Action Step</b>	<b>Who</b>	<b>When</b>
Expand diversion to 2 <sup>nd</sup> time offenders (focusing on big gap between 1 <sup>st</sup> and 2 <sup>nd</sup> offense)	Organize key stakeholders and develop criteria for diversion Develop quality resources for diversion, particularly for MH/SA issues	<ul style="list-style-type: none"> <li>Juvenile Arrest Arbitration Project (JAAP)</li> </ul>	1 <sup>st</sup> meeting within next 6 months

<b>Priority Area: Pre-lease/ Discharge Planning/ Continuity of Care [Intercept 4]</b>			
<b>Objective</b>	<b>Action Step</b>	<b>Who</b>	<b>When</b>
Implement a transition team to discuss youth who will be discharged within 2 months	Develop linkages for youth when they are discharged Target specific youth who are high risk (MH/SA issues) Expand school programs for youth who cannot return to previous school due to serious crimes	<ul style="list-style-type: none"> <li>Department of Juvenile Justice (DJJ)</li> <li>School System</li> <li>Community MH/SA Providers</li> </ul>	DJJ will host 1 <sup>st</sup> meeting within next 6 months

<b>Priority Area: Violation of Probation (VOP) and Court-Ordered Supervision [Intercept 5]</b>			
<b>Objective</b>	<b>Action Step</b>	<b>Who</b>	<b>When</b>
<p>Develop ad-hoc committee to examine the status of juvenile violation of probations (VOPs)</p> <p>Provide additional resources for those high risk youth that need more than court-ordered supervision</p>	<p>Focus on increased number of VOPs in the juvenile justice system Examine data system to see if youth is involved in MH/SA system</p> <p>Link those youth to resources in community Develop intervention program(s) to target these high risk youth</p>	<ul style="list-style-type: none"> <li>• Court Administrator’s Office</li> <li>• Judicial</li> <li>• DJJ</li> <li>• State Attorney’s Office</li> <li>• Public Defender’s Office</li> <li>• Law Enforcement</li> <li>• Community MH/SA providers</li> </ul>	<p>Michelle Ardabily (Court Administrator’s Office) and Adrienne D’Alessandro-Conwell (DJJ) will set up a meeting with Judge Strom</p>

## Conclusions: Summary

A process such as the Cross-Systems Mapping workshop can result in the acknowledgment of a challenging list of service gaps. In this respect, Pinellas County is much like most Florida counties and indeed like many jurisdictions in the United States. At the same time, Pinellas County is very unique and has important strengths.

- ❖ First, the individuals who participated in this workshop represented all of the major stakeholders necessary to accomplish change in this area.
- ❖ Second, participants were enthusiastic and frank in their comments and observations. This spirit of collegiality and willingness to discuss limitations as well as strengths is an important part of being able to work across systems, as is necessary in improving the lives of juveniles with mental illnesses in or at risk for entering the juvenile justice system.

As Pinellas County moves forward with its strategic planning process, there are several issues that may be of particular importance.

- ❖ First, the planning process over time needs to identify the specific points in the process where intervention is possible and might have the biggest impact. It is impossible within existing resources to resolve every problem identified in a planning process, but it is possible to identify the potential points where an intervention might make the most difference. There seems to be consensus that an intervention or addressing those juveniles who “violate probation,” may have the greatest immediate impact on keeping juveniles in the community and out of a cycle of detention.
- ❖ Second, it is worth inventorying the data that are currently available in making this judgment and identifying what types of data that could be useful but either are not collected or not retained in an accessible data base. The USF-FMHI CJMHS Technical Assistance Center and/or Pinellas County Data Collaborative can assist in this task.
- ❖ Third, it is critical that the planning process not lose the momentum created to date. Planning meetings involving all relevant stakeholders should be conducted on a regular basis and assigned priority by stakeholders. This effort needs to be focused on the target population and not lost in the various planning committees in Pinellas County. In addition, there are a number of resources available to Pinellas County to accomplish some of the tasks identified during the workshop as next steps. Those resources should be utilized whenever possible to expand the capacity of the planning group.
- ❖ Community Organization and involvement – A longer term plan is for Pinellas County “to go back to its’ roots” or engaging communities at the neighborhood level, including parents, care givers, faith-based organizations, family centers, local schools, community policing efforts and other prevention or one-stop type of field-based interventions.
- ❖ Leadership – It will be incumbent upon the Public Safety Coordinating Council to provide the leadership needed to keep “decision makers” at the table, especially with state-wide policy changes occurring with the administration and potential privatization or local control of the juvenile justice system.

In closing, we would like to thank Pinellas County for allowing the CJMHS Technical Assistance Center to facilitate this workshop. In particular we would like to thank Gina Gibbs and Tim Burns for their work in handling the local arrangements. Finally, we would like to express a great gratitude to all the local stakeholders who took the time to share their experiences throughout the two-day visit. We look forward to continuing to work with Pinellas County.

## Resources

<b>Website Resources and Partners</b>	
Florida Criminal Justice Mental Health and Substance Abuse Technical Assistance Center	<a href="http://www.floridatac.org">www.floridatac.org</a>
Louis de la Parte Florida Mental Health Institute Department of Mental Health Law and Policy	<a href="http://mhlp.fmhi.usf.edu">http://mhlp.fmhi.usf.edu</a>
Florida Partners in Crisis	<a href="http://www.flpic.org">http://www.flpic.org</a>
Justice Center	<a href="http://www.justicecenter.csg.org">www.justicecenter.csg.org</a>
Policy Research Associates	<a href="http://www.prainc.com">www.prainc.com</a>
National GAINS Center/ TAPA Center for Jail Diversion	<a href="http://www.gainscenter.samhsa.gov">www.gainscenter.samhsa.gov</a>

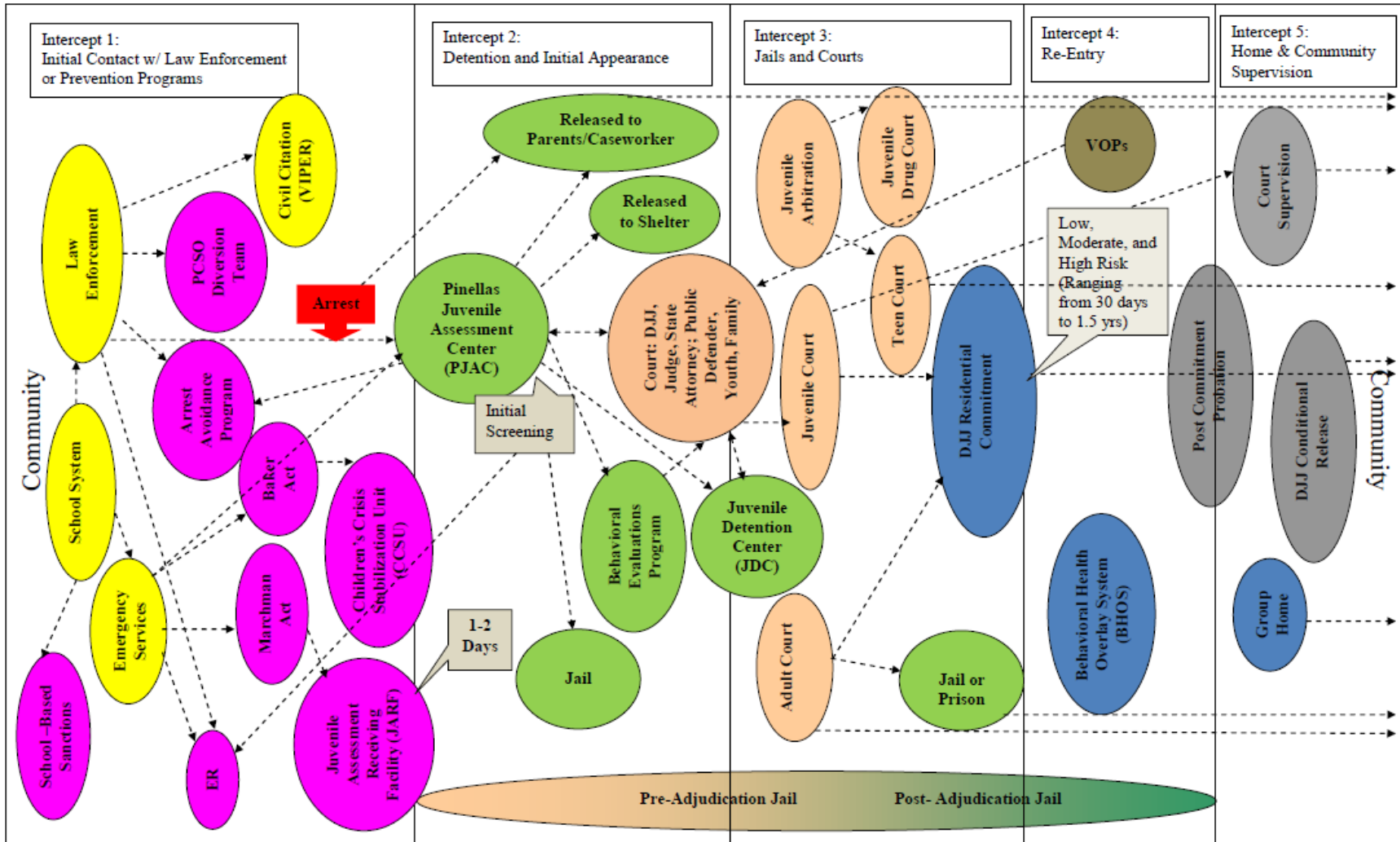
<b>Other Web Resources</b>	
Center for Mental Health Services	<a href="http://www.mentalhealth.samhsa.gov/cmhs">www.mentalhealth.samhsa.gov/cmhs</a>
Center for Substance Abuse Prevention	<a href="http://www.prevention.samhsa.gov">www.prevention.samhsa.gov</a>
Center for Substance Abuse Treatment	<a href="http://www.csat.samhsa.gov">www.csat.samhsa.gov</a>
Council of State Governments Consensus Project	<a href="http://www.consensusproject.org">www.consensusproject.org</a>
National Alliance for the Mentally Ill	<a href="http://www.nami.org">www.nami.org</a>
National Center on Cultural Competence	<a href="http://www11.georgetown.edu/research/gucchd/nccc/">www11.georgetown.edu/research/gucchd/nccc/</a>
National Clearinghouse for Alcohol and Drug Information	<a href="http://www.health.org">www.health.org</a>
National Criminal Justice Reference Service	<a href="http://www.ncjrs.org">www.ncjrs.org</a>
National Institute of Corrections	<a href="http://www.nicic.org">www.nicic.org</a>
National Institute on Drug Abuse	<a href="http://www.nida.nih.gov">www.nida.nih.gov</a>
Office of Justice Programs	<a href="http://www.ojp.usdoj.gov">www.ojp.usdoj.gov</a>
Partners for Recovery	<a href="http://www.partnersforrecovery.samhsa.gov">www.partnersforrecovery.samhsa.gov</a>
Substance Abuse and Mental Health Services Administration	<a href="http://www.samhsa.gov">www.samhsa.gov</a>

## List of Workshop Participants

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Anna Huddleston-Aycock	Pinellas County Justice and Consumer Services	Justice Programs Analyst	ahuddles@pinellascounty.org	15251 Roosevelt Blvd # 209 Clearwater, FL 33760 727-464-6213 727-453-7433 (fax)
Althea Hudson	Pinellas County School Board, Dropout Prevention	Supervisor	hudsona@pcsb.org	727-588-6063
Benjamin J. Kirby	Juvenile Welfare Board		BKirby@jwbpinellas.org	
Diana Lenox	Pinellas County School Board	Director, Dropout Prevention	LENOXD@pcsb.org	727-588-6064 (office) 727-638-1714 (cell)
Lt. Scott MacDonald	St. Petersburg Police Department	Lieutenant	<a href="mailto:Scott.MacDonald@StPete.org">Scott.MacDonald@StPete.org</a>	
Marcia Marcionette, M.A.	Juvenile Welfare Board	Researcher	<a href="mailto:mmarcionette@jwbpinellas.org">mmarcionette@jwbpinellas.org</a>	JWB Children's Services Council of Pinellas 14155 58th Street N Clearwater, FL 33760 727-547-5663 (direct) 727-547-5610 (fax) 727-278-5067 (cell)
Angela McKnight	Pinellas County Sheriff's Office		amcknight@pcsonet.com	727-582-6200
Stephen J. Nelson, Esq.	Office of the Public Defender, Sixth Judicial Circuit	Senior Assistant/Juvenile Division Supervising Attorney	<a href="mailto:snelson@co.pinellas.fl.us">snelson@co.pinellas.fl.us</a>	14250 49th Street North Clearwater, Florida 33762 727-464-6977 727-464-6767 (fax)

Sgt. Rick North	Pinellas County Sheriff's Office		<a href="mailto:morth@pcsonet.com">morth@pcsonet.com</a>	727-582-6200
Carol Norton	Pinellas County School Board, Dropout Prevention	Supervisor	<a href="mailto:nortonc@pcsb.org">nortonc@pcsb.org</a>	727-588-6065
Robin Ragan	Regional DCF-SAMH		<a href="mailto:Robin_Ragan@dcf.state.fl.us">Robin_Ragan@dcf.state.fl.us</a>	
Rich Rolfes	Central Florida Behavioral Health Network	Quality Specialist - Childrens Mental Health	<a href="mailto:RRolfes@cfbhn.org">RRolfes@cfbhn.org</a>	719 US Highway 301 South Tampa, FL 33619 813-740-4811 x 242 813-373-1107 (cell) 813-740-4877 (fax)
Linda Rogers	West Care			2510 Central Ave St. Pete, FL
Det. Steven Sequeira	St. Petersburg Police Department	Career offender Tracking & Apprehension (COTA)	<a href="mailto:Steven.Sequeira@stpete.org">Steven.Sequeira@stpete.org</a>	727-551-3086 (desk) 727-893-7780 (dept) 727-893-4905 (fax)
Lorita Shirley	Eckerd Community Alternatives		<a href="mailto:LShirley@eckerd-eca.org">LShirley@eckerd-eca.org</a>	
Lt. Keith Somers	Pinellas County Sheriff's Office		<a href="mailto:ksomers@pcsonet.com">ksomers@pcsonet.com</a>	727-582-6200 727-582-6539
Mathew Spence	Human Services	Senior Planner	<a href="mailto:mspence@co.pinellas.fl.us">mspence@co.pinellas.fl.us</a>	14155 58 <sup>th</sup> St N
Tom Toy	Youth Court		<a href="mailto:TToy@jud6.org">TToy@jud6.org</a>	727-582-7400
Tom Wedekind	PEMHS		<a href="mailto:twedekind@pemhs.org">twedekind@pemhs.org</a>	727-480-7284
Tasha Wilkerson	Suncoast Center		<a href="mailto:twilkerson@sccmh.org">twilkerson@sccmh.org</a>	727-327-7656







## **Public Safety Coordinating Council**

### **Strategic Plan 2016 – 2017**

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## **Overview**

The Pinellas County Public Safety Coordinating Council (PSCC) operates in accordance with Florida Statute 951.26 for purposes of assessing the population status of all detention and correctional facilities owned by Pinellas County. On October 16, 2007, the Pinellas County Board of County Commissioners approved the designation of the Public Safety Coordinating Council as the Planning Council in line with Florida Statutes 394.657, County Planning Council or Committees.

Meetings are scheduled quarterly during the following months: January, May, August and November. The PSCC reviews the jail indicator's report, drug court substance abuse/mental health programs, reentry initiatives and collaboratively addresses issues facing the justice system.

### Public Safety Coordinating Council Membership

**Florida Statutes: 951.26 Public Safety Coordinating Councils**

Each board of county commissioners shall establish a county public safety coordinating council for the county or shall join with a consortium of one or more other counties to establish a public safety coordinating council for the geographic area represented by the member counties. The chairperson of the board of county commissioners, or another county commissioner as designee, shall serve as the chairperson of the council until the council elects a chairperson from the membership of the council.

Name	Statutorily Designated Membership
Bernie McCabe	The state attorney, or an assistant state attorney designated by the state attorney
Bob Dillinger	The public defender, or an assistant public defender designated by the public defender
Chief Judge Anthony Rondolino	The chief circuit judge, or another circuit judge designated by the chief circuit judge
Robert Dittmer	The chief county judge, or another county judge designated by the chief county judge
Sheriff Bob Gualtieri	The chief correctional officer
Sheriff Bob Gualtieri	The sheriff, or a member designated by the sheriff, if the sheriff is not the chief correctional officer
Patrick Barrentine Circuit 6 Administrator	The state probation circuit administrator, or a member designated by the state probation circuit administrator, to be appointed to a 4-year term
Commissioner Dave Eggers	The chairperson of the board of county commissioners, or another county commissioner as designee
Sheriff Bob Gualtieri	If the county has such program available, the director of any county probation or pretrial intervention program, to be appointed to a 4-year term
Nancy Hamilton Operation PAR	The director of a local substance abuse treatment program, or a member designated by the director, to be appointed to a 4-year term
Ed Peachy Worknet Pinellas	Representatives from county and state jobs programs and other community groups who work with offenders and victims, appointed by the chairperson of the board of county commissioners to 4-year terms

## **Mission**

Pursue fair and effective public safety strategies to encourage sound and efficient justice system operations, ensure access to needed programs and services, and promote opportunities for reform.

## **Vision**

Guiding public safety through leadership, collaboration, engagement, innovation and fairness.

## **Values**

- We will be **responsive** to the needs of our community
- We will maintain **ethical stewardship** through our actions
- We will be **fair** with respect to the dignity of every person, regardless of race, class, gender, or other characteristic.
- We will be **respectful** of the needs of individuals while recognizing our responsibility to the community as a whole.
- We will be **innovative** in our approach to individuals that pose minimal risk to public safety.
- We will be **collaborative** to ensure access to programs and services for individuals; and specifically services that aid in stabilizing, diverting, and reintegrating those suffering from behavioral health needs.
- We will seek **data-driven** decisions and results when available.

**Pinellas County PSCC Planning Council Membership**

<b>Bernie McCabe</b> STATE ATTORNEY OR DESIGNEE	<b>Bob Dillinger</b> PUBLIC DEFENDER OR DESIGNEE
<b>Paul Levine</b> COUNTY COURT JUDGE	<b>Chief Judge Anthony Rondolino</b> CIRCUIT COURT JUDGE
<b>Gay InsKeep</b> LOCAL COURT ADMINISTRATOR OR DESIGNEE	<b>Patrick Barrentine</b> STATE PROBATION CIRCUIT ADMINISTRATOR OR DESIGNEE
<b>Commissioner Pat Gerard</b> COUNTY COMMISSION DESIGNEE	<b>Sheriff Bob Gualtieri</b> COUNTY DIRECTOR OF PROBATION
<b>Sheriff Bob Gualtieri</b> SHERIFF	<b>Chief Jeffrey Undestad</b> POLICE CHIEF OR DESIGNEE
<b>Bob Neri, WestCare Gulfcoast-Florida</b> AREA HOMELESS OR SUPPORTIVE HOUSING PROGRAM REPRESENTATIVE	<b>Sheriff Bob Gualtieri</b> CHIEF CORRECTIONAL OFFICER
<b>Ariel Veguilla</b> DJJ - DIRECTOR OF DETENTION FACILITY OR DESIGNEE	<b>Melissa Fuller</b> DJJ – CHIEF OF PROBATION OFFICER OR DESIGNEE
<b>Shivana Rameshwar</b> DCF - SUBSTANCE ABUSE AND MENTAL HEALTH PROGRAM OFFICE REPRESENTATIVE	<b>Jeffrey Baskis,</b> PRIMARY CONSUMER OF MENTAL HEALTH SERVICES
<b>Jerry Wennlund, PEMHS</b> COMMUNITY MENTAL HEALTH AGENCY DIRECTOR OR DESIGNEE	<b>Dianne Clarke, Operation PAR</b> LOCAL SUBSTANCE ABUSE TREATMENT DIRECTOR OR DESIGNEE
<b>Don and Judy Turnbaugh</b> PRIMARY CONSUMER OF COMMUNITY-BASED TREATMENT FAMILY MEMBER	<b>Stephen Szopimski</b> PRIMARY CONSUMER OF SUBSTANCE ABUSE SERVICES

1/5/2017

<b>PSCC Strategic Plan 2016 -2017</b>		
<b>Key Strategy 1: Establish System Map on Pinellas County Adult Justice System</b>		
Define specific steps to address gaps. Six priority areas to stimulate long term system changes		
Objectives	Tasks	Progress
1.1 Establish Data Committee	1.1.1 Convene Committee	<u><b>Progress to date:</b></u> System map completed in February 2016  Initial committee meetings held in June
1.2 Jail Transition Planning Team	1.2.1 Establish Plan and Develop team	
1.3 Establish a Centralized Receiving Facility (CRC) and Addictions Receiving Facility (ARF)	1.3.1 Explore feasibility of integrated model including funding opportunities and challenges	
1.4 Establish an array of pre-diversion program options	1.4.1 Establish committee and identify national best practice models	
1.5 Expand supportive housing for Criminal Justice Mental Health Substance Abuse (CJMHS) target population	1.5.1 Coordinate with the Homeless Leadership Board. Explore models with USF-FMHI	
1.6 Reduce recidivism and prevent re-arrest	1.6.1 Examine VOP misdemeanor data. Connect to expanded recovery oriented services	

<b>PSCC Strategic Plan 2016 -2017</b>		
<b>Key Strategy 2: Enhance Behavioral Health Solutions for High Need Jail Population</b>		
Align and implement evidence-based solutions to behavioral crossover in the jail. Identify critical service barriers within the community to aid in future service planning and delivery		
Objectives	Tasks	Progress
2.1 Implement Behavioral Health Pilot  2.2 Address Barriers	2.1.1 Pilot program funded by the Pinellas Board of County Commissioners to pursue stabilization of 33 high utilizers of the jail and Baker Act.  2.2.1 Identify and Implement additional behavioral health services and service alignments.	<u><b>Progress to date:</b></u> Pilot project in progress
<b>Key Strategy 3: Service Mapping to Identify Existing Programs Serving High Need Population</b>		
Identify community based and justice system programs in place		
Objectives	Tasks	Progress
3.1 Service mapping of existing programs	3.1.1 Identify linkages and opportunities across programs  3.2.1 Identify programs to explorer further	<u><b>Progress to date:</b></u> Chart initiated in May 2016



<b>PSCC Strategic Plan 2016 -2017</b>		
<b>Key Strategy 4:</b> Participate in Governor’s Executive Order Efforts and White House Data-Driven Justice Initiative		
Meetings held to further behavioral health efforts and service coordination within Pinellas County. Coordinate on best practices for high need users of the jail and Baker Act.		
Objectives	Tasks	Progress
4.1 Governor’s Executive Order	4.1.1 Continue review of service coordination	<b>Progress to date:</b> Meetings in progress
4.2 White House Data-Driven Justice Initiative	4.1.2 Continue review of data needs/barriers	
	4.2.1 Review of best practices from other jurisdictions	
	4.2.2 Participation in idea exchange	
<b>Key Strategy 5:</b> Public Defender Jail Diversion Program		
Program strives to stabilize and divert justice system involved individuals with mental health concerns.		
Objective	Tasks	Progress
5.1 Expand use of SOAR with Jail Diversion clients	5.1.1 Coordinate Jail Diversion efforts with the Behavioral Health Pilot	<b>Progress to date:</b> Program has worked with 5,489 clients from its inception in April 2004 through December 2015

## TAB 8: LETTERS OF COMMITMENT

The following items are included in this tab:

- Pinellas County Public Safety Coordinating Council
- Office of the Public Defender, Sixth Judicial Circuit
- Ready for Life, INC.



PAT GERARD  
COMMISSIONER

January 23, 2019

## PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

PHONE (727) 464-3360 • FAX (727) 464-3022 • 315 COURT STREET • CLEARWATER, FLORIDA 33756  
[www.pinellascounty.org](http://www.pinellascounty.org)

Michele Staffieri, Procurement Manager  
Department of Children and Families  
1317 Winewood Blvd., Bldg. 6, Room 231  
Tallahassee, FL 32399-0700

RE: Certified Designation Letter # RFA112818HSET1  
Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant

Ms. Staffieri:

The Criminal Justice, Mental Health, and Substance Abuse Reinvestment Grant (RFA112818HSET1), Section 3.8.1.2 requires that if a county has designated another entity to apply on their behalf, the application must include a letter certified by the county planning council or committee designating the not-for-profit community provider or managing entity to apply for the Request For Applications (RFA) on their behalf.

In accordance with the above requirement, please accept this letter as certification that the Pinellas County Public Safety Coordinating Council has designated the Road to Success: An expansion of the Office of the Public Defender's Crossover for Children's Program for the RFA submission. At a special meeting held January 11, 2019, Bob Dillinger, Public Defender for the Sixth Judicial Circuit, presented an abstract describing the Road to Success program that will serve 50 unduplicated, at risk youth (ages 14 through 21) who have a mental health or substance abuse disorder and risk involvement with delinquency and dependency systems. At that meeting, the project was approved to move forward with Pinellas County as the applicant to apply for the RFA.

Additionally, the Pinellas County Board of County Commissioners approved the recommendation of the Public Safety Coordinating Council at its January 22, 2019, meeting.

The Road to Success Program's primary goal is to divert high-risk individuals from arrest, prosecution, or incarceration to treatment and support services. Please accept this letter as meeting the requirement of Section 3.8.1.2 of the RFA.

Sincerely,

A handwritten signature in black ink that reads "Pat Gerard".

Pat S. Gerard, District 2  
Pinellas County Commission

\*PINELLAS COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER\*





January 28, 2019

Florida Department of Children and Families  
Office of Substance Abuse and Mental Health  
Attn: Michele Staffieri, Procurement Manager  
1317 Winewood Blvd. Bldg. 6, Room 231  
Tallahassee FL 32399

**RE: Department of Children and Families, Office of Substance Abuse and Mental Health  
Criminal Justice, Mental Health, and Substance Abuse Reinvestment Grant  
GRANT# RFA112818HSET1**

Dear Ms. Staffieri:

With this letter, Ready for Life, Inc. makes a fundamental commitment to be a supportive participant in the Department of Children and Families, Office of Substance Abuse and Mental Health Criminal Justice, Mental Health, and Substance Abuse Reinvestment Grant #RFA112818HSET1 submitted by the Office of the Public Defender, Sixth Judicial Circuit of Florida. Ready for Life, Inc. will work in partnership with the Public Defender's Office, Pinellas County and the Public Safety Coordinating Council (PSCC). This would be an expansion of the existing Crossover for Children (CFC) program operated in the Office of the Public Defender, and it the expansion will be named Road to Success (RTS).

The primary goal of RTS is to divert both low and high-risk individuals (high systems users) from arrest, prosecution, or incarceration in to treatment and support services. The target population is at-risk youths (ages 14-21) who have a mental illness, substance use disorder, or co-occurring mental health and substance use disorders, and who are in, or at risk of entering, the delinquency and dependency systems. Anticipated outcomes include a decrease in recidivism, relapse, and risk factors/behaviors; and increases/improvements in education, transportation, employment, self-sufficiency, housing stability, overall health, and social connectedness, among others.

Ready for Life, Inc. and its partners understand that grant funding must be spent within 36 months from the date of the award letter, and that Implementation and Expansion Grants will not be renewed at the end of the 3-year grant period. The Office of the Public Defender, Sixth Judicial Circuit, and its partner Ready for Life, Inc., will work together to propose strategies to promote service sustainability at a level that continues to deliver the intended project benefits of the initiative after the termination of a grant award.

Ready for Life, Inc. looks forward to this collaboration with the Office of the Public Defender, 6<sup>th</sup> Judicial Circuit and key community stakeholders to serve this client population.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kathy Mize', is written over the word 'Sincerely'.

Kathy Mize, MSW  
Ready for Life, Inc./ CEO  
727-954-3989 #222



**BOB DILLINGER**  
**PUBLIC DEFENDER**  
SIXTH JUDICIAL CIRCUIT OF FLORIDA  
January 31, 2019

Florida Department of Children and Families  
Office of Substance Abuse and Mental Health  
Attn: Michele Staffieri, Procurement Manager  
1317 Winewood Blvd. Bldg 6, Room 231  
Tallahassee FL 32399

**RE: LETTER OF COMMITMENT - GRANT# RFA112818HSET1**

Dear Ms. Staffieri:

With this letter, the Sixth Judicial Circuit Public Defender's Office makes a fundamental commitment to be the lead organization as part of the Department of Children and Families, Office of Substance Abuse and Mental Health Criminal Justice, Mental Health, and Substance Abuse Reinvestment Grant #RFA112818HSET1. The Public Defender's Office will work in partnership with Ready for Life, Inc. Ready for Life (RFL) is a 501(c)(3) that addresses the needs of youth aging out of foster care system. This would be an expansion of the existing Crossover for Children (CFC) program operated in the Office of the Public Defender, and the expansion will be named Road to Success (RTS). In conjunction with the Crossover program RTS will ensure a smooth handoff from Crossover to services of RFL.

The primary goal of RTS is to divert both low and high-risk youth from arrest, prosecution, or incarceration into treatment and support services. The target population is at-risk youths (ages 14 through 21) who have a mental illness, substance use disorder, or co-occurring mental health and substance use disorders, and who are in, or at risk of entering, the delinquency and dependency systems. Anticipated outcomes include a decrease in recidivism, relapse, and risk factors/behaviors; and increases/improvements in education, transportation, employment, self-sufficiency, housing stability, overall health, and social connectedness, among others.

The Office of the Public Defender, Sixth Judicial Circuit, and its partners understand that grant funding must be spent within 36 months from the date of the award

---

**PUBLIC DEFENDER OFFICES**

**Office of the Public Defender**  
14250 - 49th Street North  
Clearwater, FL 33762  
Telephone: (727) 464-6516  
Fax: (727) 464-6119

**Office of the Public Defender**  
38053 Live Oak Avenue  
Dade City, FL 33523  
Telephone: (352) 521-4388  
Fax: (352) 521-4394

**Office of the Public Defender**  
7530 Little Road  
New Port Richey, FL 34654  
Telephone: (727) 847-8155  
Fax: (727) 847-8025

letter, and that Implementation and Expansion Grants will not be renewed at the end of the 3-year grant period. The Office of the Public Defender, Sixth Judicial Circuit, and its partner Ready for Life, Inc., will work together to propose strategies to promote service sustainability at a level that continues to deliver the intended project benefits of the initiative after the termination of a grant award.

The Office of the Public Defender, Sixth Judicial Circuit looks forward to this collaboration with Ready for Life, Inc. as well as working to serve this client population.

Sincerely,

Bob Dillinger, Public Defender-Sixth Judicial Circuit



Bob Dillinger

Member of the Pinellas County Public Safety Coordinating Council (PSCC)

RHD/db

## TAB 9: LINE ITEM BUDGET AND BUDGET NARRATIVE

The following items are included in this tab:

- Detailed budget and budget narrative for eacy year of grant

<b>Table A: Line Item Budget</b>			
<b>Applicant</b>			
	<b>Grant Funds Requested</b>	<b>Matching Funds and Other In-Kind Contributions</b>	
		<b>Funding</b>	<b>Source of Funds</b>
Salaries:	673,866	673,866	Public Defender
Fringe Benefits:	161,053	161,053	Public Defender
Equipment			
Staff Travel:	8,010	8,010	Public Defender
Supplies:	28,803	28,803	Public Defender
Building Occupancy:	41,250	41,250	Public Defender
Consultant Services:			
Consultant Travel:			
Consultant Supplies:			
Subcontracted Services: (Total ALL subcontract services)			
Other (specify):	180,000	180,000	Public Defender
Administrative Cost:	107,018	107,018	Public Defender
<b>Total:</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>
<b>Total Project Cost:</b>	<b>2,400,000</b>	<b>= Grants Funds Requested + Matching Share</b>	
<b>Match Percentage:</b>	<b>100%</b>	<b>= Match / Total Project Cost</b>	



**Road to Success Expansion Grant  
36-Month Budget Narrative (F/Y 2019-2022)**

**A. CJMHSA Grant  
Personnel:**

**Case Manager (Bachelor) PD Office 1FTE:** Provide comprehensive case management services to clients including assessment, treatment planning, progress monitoring, advocacy, and referrals. This position will help to navigate clients between stabilization and short-term and permanent housing.  
 $\$58,203 \times 1 = \$58,203$  (Salary + Benefits)  
 $\$59,367 \times 2 = \$118,734$  (2% COLA)

**Case Manager (Bachelor) Ready for Life 1FTE:** Provide comprehensive case management services to clients including assessment, treatment planning, progress monitoring, advocacy, and referrals. This position will help to navigate clients between stabilization and short-term and permanent housing.  
 $\$58,203 \times 1 = \$58,203$  (Salary + Benefits)  
 $\$59,367 \times 2 = \$118,734$  (2% COLA)

**Therapist (Master Level) PD Office 1FTE:** Work to develop a counseling/mentoring program for this at risk group to include therapy, anger management and life skills.  
 $\$64,860 \times 1 = \$64,860$  (Salary + Benefits)  
 $\$66,157 \times 2 = \$132,314$  (2% COLA)

**Therapist (Master Level) Ready for Life 1FTE:** Work to develop a counseling/mentoring program for this at risk group to include therapy, anger management and life skills.  
 $\$64,860 \times 1 = \$64,860$  (Salary + Benefits)  
 $\$66,157 \times 2 = \$132,314$  (2% COLA)

**Juvenile Attorney PD Office 1FTE:** To represent 50 new clients in all court cases and assessment hearings and other forum that client needs representations.  
 $\$85,031 \times 1 = \$85,031$  (Salary + Benefits)  
 $\$86,732 \times 2 = \$173,463$  (2%COLA)

**Data Coordinator PD Office .5FTE:** This position is responsible for overseeing the collection, inputting, analysis and reporting of program data.  
 $\$15,000 \times 1 = \$15,000$  (No Benefits)  
 $\$15,300 \times 2 = \$30,600$  (2% COLA)

**B. PUBLIC DEFENDER (IN-KIND)  
PERSONNEL:**

**Case Manager (Bachelor) 2FTE:** Provide comprehensive case management services to clients including assessment, treatment planning, progress monitoring, advocacy, and referrals. This position will help to navigate clients between stabilization and short-term and permanent housing.  
 $\$139,667 \times 2 = \$279,334$  (Salary + Benefits)  
 $\$139,666 \times 1 = \$139,666$  (Salary + Benefits)

**Therapist (Master Level) Ready for Life 1FTE:** Work to develop a counseling/mentoring program for this at risk group to include therapy, anger management and life skills.  
 $\$64,860 \times 1 = \$64,860$  (Salary + Benefits)  
 $\$66,831 \times 2 = \$133,662$  (COLA)

**C. ADMINISTRATIVE COSTS**

Must adhere to the legislative cap of 10% of the requested state grant funds.  
 Grant request of 1,200,000 allows for 120,000 per year. The submitted request is for \$214,036, not the \$360,000 allowed by cap.  
 Grant = \$107,018  
 In-Kind = \$107,018

**D. STAFF TRAVEL**

Local travel is estimated that 1,000 miles per month will be required for staff to travel to appropriate sites for clinical services, court/assessment hearings, and client follow up.  
 Grant =  $6,000 \times .445 = 2,670 \times 3 = \$8,010$   
 In-Kind =  $6,000 \times .445 = 2,670 \times 3 = \$8,010$

**E. Supplies**

Office Supplies, Program Supplies, Educational Materials for Clients (i.e., Seeking Safety, workbooks/journals, etc), New Staff Supplies (i.e., computer, cellphone, desk, chair, etc)  
 Grant = \$28,803  
 In-Kind = \$28,803

**F. BUILDING OCCUPANCY**

County Burden/Unburden costs, facility cost allocation from county  
 Grant = \$41,250  
 In-Kind = \$41,250

**G. OTHER EXPENSES**

Communications (land line, fax, line, internet, cellphone service, BTS support), Copier lease, Staff Recruitment, Client Transitional Housing, Client transportation

(use of office vehicle), Client Food, Insurance (office equipment, building), various fees.

Grant = \$107,018

In-Kind = \$107,018