



Doing Things!

Purchasing
Joe Lauro, Director
March 13, 2018





Who We Are

19.0 FTE, 0.9% of County Administrator Workforce

- Purchasing Operations
- Purchasing Support





What We Do

- Centralized purchasing and contracting
- Procure goods and services
- Ensure code compliance, ethical and open competition, proper audit trails and due diligence
- Manage BCC Purchasing Card program
- Manage BCC Construction Pre-qualification program
- Major Tampa Bay Purchasing Cooperative participant

Things Done



- Awarded the National Procurement Institute's Annual Achievement of Excellence in Procurement® for the fifth consecutive year



Things Done



- Continued “Voice of the Customer”

“Appreciate the timeliness of staff...”

“We always receive great service from the Purchasing Department...”

“Appreciate the attention to detail exhibited during the entire procurement process ...”

Things Done



- Efficiently procured goods and services



Source: Florida Benchmark Consortium FY16 Annual Report



Things Done



- Facilitated 474 new contracts (FY17)
- \$677,558,223 spend through the Purchasing Department
- Issued 4,469 purchase orders
- 26,329 purchasing card transactions valued over \$10.75 million
- \$238,691 rebate from Bank of America
- Renewed 37 contracts valued over \$9.2 million

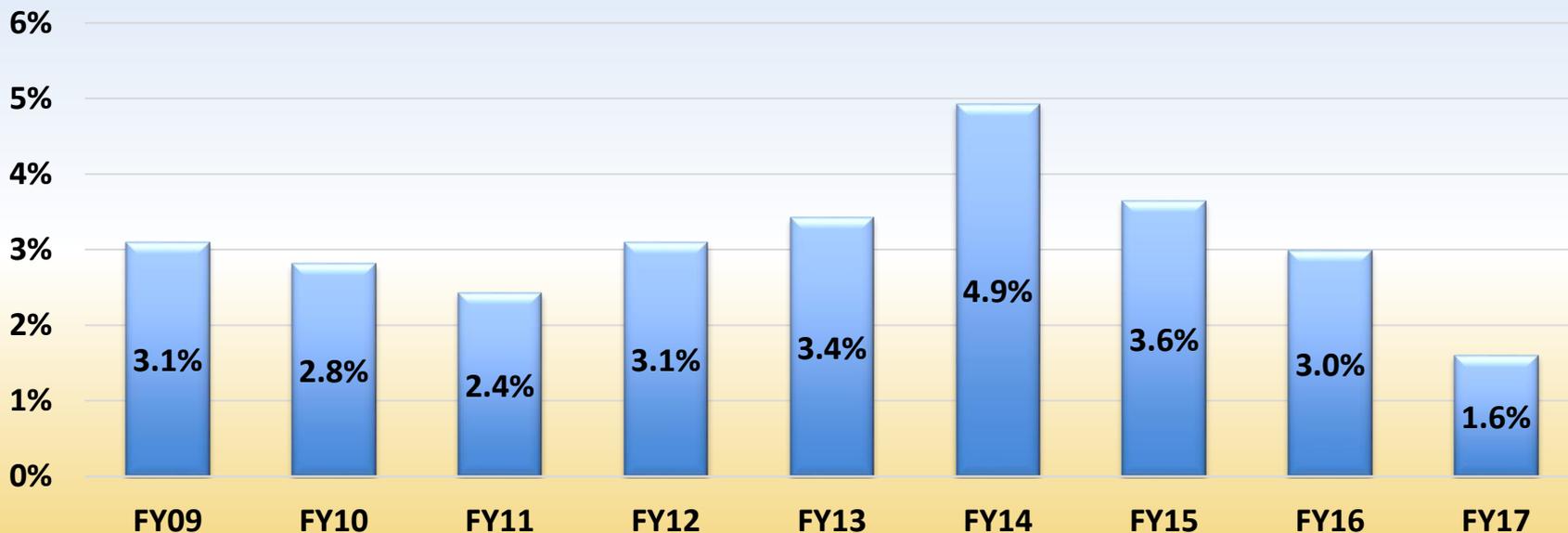


Things Done



- Earned \$238K in rebates from Bank of America

Percent of Purchases Made via Purchasing Card



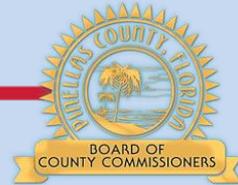
Source: Bank of America Works Reporting

Things Done



- 200+ pre-qualified construction contractor applications and renewals
- Working with PW facilitated and implemented Cooperative Debris Pickup and Monitoring contracts
- Trained more than 120 employees and area vendors





Doing Things



- Comprehensive review and revision to simplify and update Purchasing Code underway
- Review and update Purchasing Procedures to reflect Code revisions



Doing Things



- Support Economic Development Department with the Expansion of Pinellas Small Business Enterprise (SBE) Program

Thank you!

