



Doing Things!

Office of Management & Budget Work Session Presentation

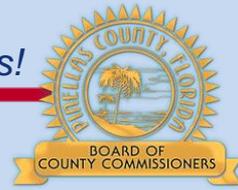
Presented by: Bill Berger, Director
January 21, 2016





Who We Are

- 37 FTE (2% of workforce)
 - Countywide Budget
 - Capital Improvement Program
 - Operating Accounts Payable
 - Strategic Performance Management

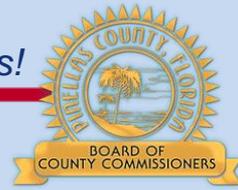


What We Do

- Annual budget preparation
- Ensure proper management of County financial resources
- Budget and financial management
 - Selected operating departments
 - Capital Improvement Program (CIP)

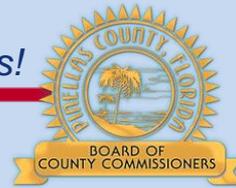
What We Do

- Technical assistance to County departments via Grants Center of Excellence
- Operating accounts payable for selected departments
- Strategic performance management
- Technology expertise



Foster Continual Economic Growth & Vitality

- 4.1 Proactively attract and retain businesses with targeted jobs to the county and the region
 - Evaluate rates and fees



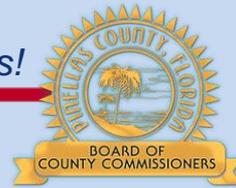
Foster Continual Economic Growth & Vitality

- 4.4 Invest in infrastructure to meet current and future needs
 - Penny renewal planning and education campaign



Deliver First Class Services to the Public and Our Customers

- 5.1 Maximize partner relationships and public outreach
 - Interactive budget document - [OpenGov](#)
 - Annual citizen satisfaction survey
 - Departmental customer satisfaction surveys



Deliver First Class Services to the Public and Our Customers

- 5.2 Be responsible stewards of the public's resources
 - Balanced budget based on a 6-year financial forecast
 - Maintain reserves
 - Establish Grants Center of Excellence
 - Integrate Strategic Performance Management into budget and decision-making processes



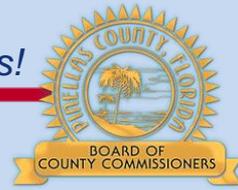
Deliver First Class Services to the Public and Our Customers

- 5.3 Ensure effective and efficient delivery of County services and support
 - Centers of Excellence for budget and financial support services
 - Greater efficiencies and effectiveness
 - Additional opportunities for workforce



Deliver First Class Services to the Public and Our Customers

- 5.3 Ensure effective and efficient delivery of County services and support
 - Leverage technology
 - Ensure timely and accurate financial transactions



Deliver First Class Services to the Public and Our Customers

- 5.4 Strive to exceed customer expectations
 - Internal customer satisfaction survey

Opportunities

- Develop effective succession planning
- New duties/responsibilities within OMB = Learning curve

Doing Things:

- Utilize Lominger Competencies (1.1)
- Update job specifications (1.1)
- Mentor, coach, and develop internal staff (1.2)
- Improve workload balance (1.4)
- Establish and/or expand centers of excellence (5.3)
- Leverage technology (5.3)



5.2 Key Measures

- % of fund reserve targets met
- Variance of projection vs actual revenues, expenditures, and fund balance for major funds

General Fund – Variance in Projection vs. Actuals by Fiscal Year

	2011	2012	2013	2014	2015
Actual Revenues	\$468.0M	\$445.7M	\$438.8M	\$473.1M	\$503.6M
Variance	-\$3.7M	\$6.4M	-\$3.2M	\$1.3M	\$3.8M
% Variance (actual vs projection)	-0.8%	1.5%	-0.7%	0.3%	0.8%

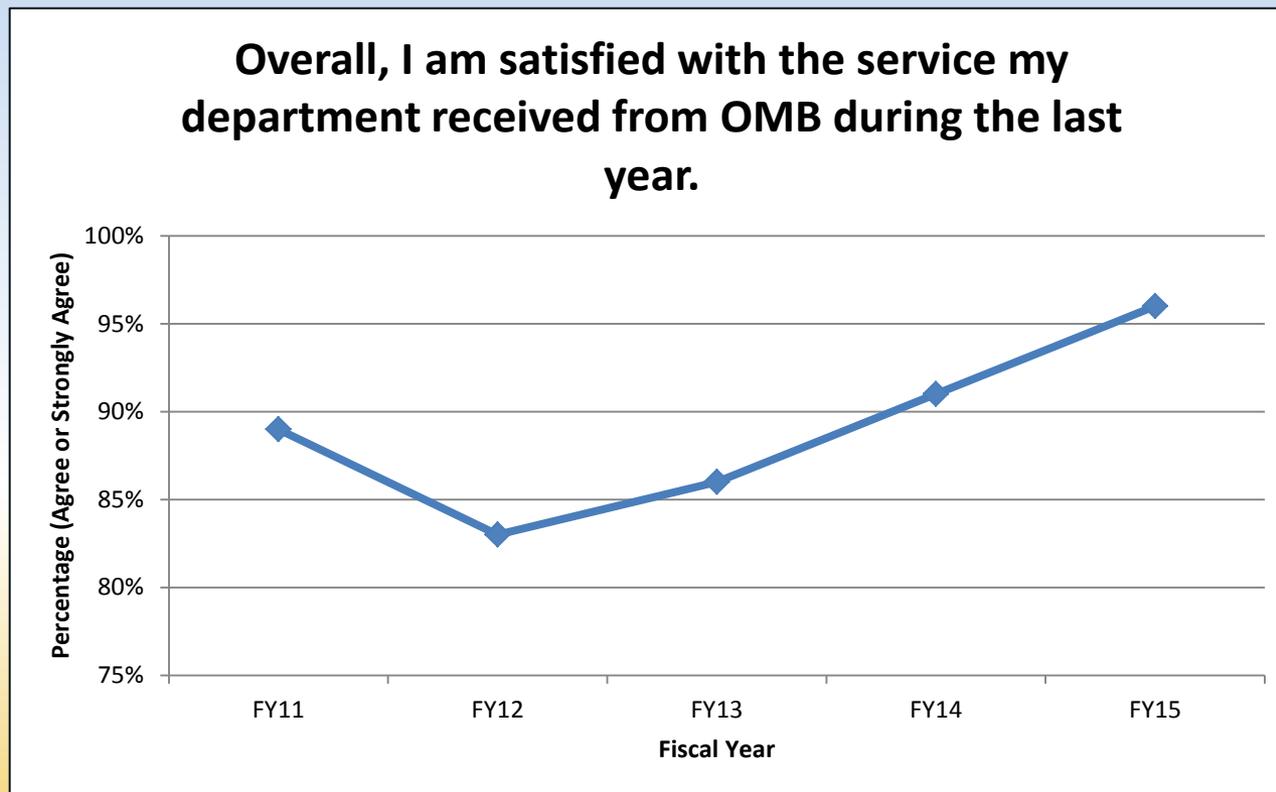
5.3 Key Measures

- Efficiencies gained through centralization of services and use of technology (e.g. time savings, cost-avoidance, ROI)
- % of process improvement projects yielding a positive outcome
- Accuracy and timeliness of budget amendments and resolutions
- Accuracy and timeliness for payment of invoices
- % of departments progressing through Strategic Performance Management cycle



5.4 Key Measures

- Customer satisfaction rating
- Timely response to customer inquiries



Thank You

