

Risk Management Contract Review

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| Contract/ Agreement Title | Declare surplus and authorize the sale or donation of miscellaneous County-owned equipment. | | | | |
| Bid/Contract# | | Granicus# | 17-2253A | Stars# | 17-18297 |
| Purchasing Contact: | | PID # | | Amount: | |
| Department | REM | Project/Contract Mgr: | Andrew W. Pupke | | |
| Type of Contract <small>(select both)</small> | Sale of Real Property | | Non-Purchasing | Method of Review | Granicus |
| Limitation of Liability? | | Indemnification Language? | | If PE to PE, \$768.28? | |

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|-------------|------------|---------------------|-----------------|
| JPA: | Choose one | Name of JPA: | Choose an item. |
|-------------|------------|---------------------|-----------------|

| Required Coverages | Add'l Language / Exclusions | Limits | Justification |
|--------------------|-----------------------------|--------|---------------|
| Choose an item. | | | |
| Choose an item. | | | |
| Choose an item. | | | |
| Choose an item. | | | |
| Choose an item. | | | |
| Choose an item. | | | |
| Choose an item. | | | |
| Choose an item. | | | |

Date/Time/Comments: 12/28/17 Declare surplus and authorize the sale or donation of the items on the attached lists of miscellaneous equipment. Approve the distribution of the proceeds from the sale of miscellaneous equipment to the General Fund; and the sale of designated computer equipment to the Business Technology Services Fund. Computer ,electronics and furniture to be disposed. BTS confirmed computers are wiped prior to disposal. There are no insurance requirements. Prior review 17-1465A attached for reference.

NOTES: Miscellaneous equipment consists of computers, electronics, office equipment and furniture. Departments, constitutional officers and other elected officials transfer items that have reached the end of their useful life to surplus for disposition.

On February 12, 2018, Real Estate Management will distribute a Notice of Surplus Equipment to the Pinellas County School Board, per Board approved resolution on January 14, 2014 (Resolution 14-8), granting preferred status on a rotating basis with the Juvenile Welfare Board of Pinellas County and Suwanee County Board of County Commissioners.

On February 19, 2018, Real Estate Management will distribute a Notice of Surplus Equipment to interested governmental units, Board Dependent Districts, and all department directors under the jurisdiction of the BCC, constitutional and other elected officials, and other departments.

On February 26, 2018, Real Estate Management will distribute a Notice of Surplus Equipment to the Pinellas County School Board, Juvenile Welfare Board and Social Action funding entities.

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| Initial Reviewer: Rick Kahler | Date 12/28/2017 |
| Approved By: | Date Click to enter date. |
| Final Approval: Virginia E. Holscher, Director | Date 1/2/2018 |