

## Risk Management Contract Review

<b>Contract/ Agreement Title</b>	Specific Performance Agreement with The Local Community Housing Corporation for the essential service salary of one (1) case manager position for its Home Share Program						
<b>Bid/Contract#</b>		<b>Granicus#</b>	16-769D	<b>Stars#</b>	161900		
<b>Purchasing Contact:</b>		<b>PID #</b>		<b>Amount:</b>	\$31,541.00		
<b>Department</b>	Planning / Comm Dvlp		<b>Project/Contract Mgr:</b>	Renea Vincent, Director, Planning			
<b>Type of Contract</b> <small>(select both)</small>	Interlocal Agreement		Non-Purchasing		<b>Method of Review</b>	Granicus	
<b>Limitation of Liability?</b>		<b>Indemnification Language?</b>		<b>If PE to PE, \$768.28?</b>			

<b>JPA:</b>	Choose one	<b>Name of JPA:</b>	Choose an item.
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Required Coverages	Add'l Language / Exclusions	Limits	Justification
<b>WC/EL</b>		500K Person 500K Disease 500K Disease limit	
<b>CGL</b>	No exclusions permitted for physical or sexual abuse.	1M Occurrence 2M Aggregate	Vendor coordinating roommate program for low income residents
<b>AL</b>		1M per accident	
<b>Cyber Risk</b>		1M Occurrence 2M Aggregate	Vendor collecting personal information including financial info.
Choose an item.			
Choose an item.			
Choose an item.			
Choose an item.			

**Date/Time/Comments:** Flo Hardy 08/24/2016 Flo indicated that this is a new program for matching low income residents with other homeowners interested in renting rooms out. Limits are similar to 16-769 which is for administration of housing programs that assists low income buyers. Included wording for sexual and physical abuse. Agreement is for funding a case manager to run the program.

**NOTES:** Flo indicated that applicants are thoroughly screened for criminal backgrounds. Confirmed with Cheryl Reed – this is funding for program – services provided by agency requirements for auditing and reporting to comply with federal grant – fiscal viability is required of the agency. This particular agency is the non-profit arm of the Tarpon Housing Authority and runs this program. We have required the no sexual molestation exclusion in the past when the agency did some renovation to one of the facilities in Tarpon.

<b>Initial Reviewer:</b> Rick Kahler	<b>Date</b> 8/24/2016
<b>Approved By:</b> GWhite	<b>Date</b> 8/24/2016
<b>Final Approval:</b> Virginia E. Holscher, Director	<b>Date</b> 8/29/2016