

June 7, 2016:

APPOINTMENTS TO THE WORKNET PINELLAS d.b.a. CAREERSOURCE PINELLAS
BOARD OF DIRECTORS

New Board Member Recommendation

On June 1, 2016, the WorkNet Pinellas d.b.a. CareerSource Pinellas Executive Committee recommended the Pinellas County Board of County Commission appoint the following members to Worknet Pinellas d.b.a. CareerSource Pinellas Board of Directors for a current term through June 30, 2018.

MEMBER

Russell Leggette

Anne LaMaire



Action Item 2

Approval of New Board Member Russell Leggette

Russell Leggette is a fourth generation resident of Pinellas County; and a product of the Pinellas County school system. Russell graduated from St Petersburg Junior College with an Associates Arts Degree; and the University of South Florida with a Bachelor of Arts degree, majoring in Political Science.

Russell Leggette is the Director of Marketing for the Florida Pipe Trades. As the Director of Marketing, Russell puts a strong emphasis on solving the concerns of end users, general contractors, and sub-contractors as it relates to labor issues. Russell has developed strategies to ensure long term relationships by understanding the needs of both owners and clients. He believes projects are most successful due to this synergism. A few of the end users Russell has recently worked with are; Utility Companies, Health Care Industry, and Energy Management Facilities.

Recommendation

Approval to move forward in appointing Russell Leggette to serve on CareerSource Pinellas Board of Directors, effective through June 30, 2018. This recommendation will be forwarded to the appointing authority, Pinellas County Board of County Commissioners.



Board of Directors Membership Application

Applicant Name: Russell Leggette
Job Title: Director of Marketing
Employer Name: The Florida Pipe Trades
Employer Address: 13185 NW 45 Ave
City, State Zip: Opa Locka FL 33054
Business Phone: 813 918 4931 Cell Phone: 813 918 4931
Office E:mail: fptor2@uanet.org
Personal E:mail: _____
Home Address: 6352 32 Ave N
City, State Zip: St Petersburg FL 33710

How do you prefer to receive correspondences such as meeting notices and board packets?

- Email to office Email to personal email Email both
 Copy assistant Name _____ Email _____
Phone _____

Employer's Estimated Annual Revenue: 150,000.00

Industry Segment (Please check one)

- | | | |
|---|--|--|
| <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Hospitality/Tourism | <input type="checkbox"/> Healthcare |
| <input type="checkbox"/> Retail | <input type="checkbox"/> Communications | <input type="checkbox"/> Wholesale |
| <input type="checkbox"/> Bio-Tech | <input type="checkbox"/> Real Estate | <input type="checkbox"/> Insurance/Finance |
| <input type="checkbox"/> Accounting/Audit | <input checked="" type="checkbox"/> Construction | <input type="checkbox"/> Utilities |
| <input type="checkbox"/> Other (Please Specify) _____ | | |

Under separate cover, please provide the following:

Please attach a resume or biography that includes pertinent employment information and educational information. Please include other activities and affiliations in which you engage such as serving on another board or chamber.



Action Item 3

Approval of New Board Member Anne J. LaMaire

Anne LaMaire established Sea Sub Systems in 1979 with her husband, Rob. Sea Sub Systems is a vessel maintenance company, full-fledged repair and offshore service provider. Sea Sub is a woman-veteran owned small business with impeccable accreditations.

Recommendation

Approval to move forward in appointing Anne J. LaMaire to serve on CareerSource Pinellas Board of Directors, effective through June 30, 2018. This recommendation will be forwarded to the appointing authority, Pinellas County Board of County Commissioners.



Board of Directors Membership Application

Applicant Name: _____
Job Title: _____
Employer Name: _____
Employer Address: _____
City, State Zip: _____
Business Phone: _____ Cell Phone: _____
Office E:mail: _____
Personal E:mail: _____
Home Address: _____
City, State Zip: _____

How do you prefer to receive correspondences such as meeting notices and board packets?

Email to office Email to personal email Email both
 Copy assistant Name _____ Email _____
Phone _____

Employer's Estimated Annual Revenue: _____

Industry Segment (Please check one)

<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Hospitality/Tourism	<input type="checkbox"/> Healthcare
<input type="checkbox"/> Retail	<input type="checkbox"/> Communications	<input type="checkbox"/> Wholesale
<input type="checkbox"/> Bio-Tech	<input type="checkbox"/> Real Estate	<input type="checkbox"/> Insurance/Finance
<input type="checkbox"/> Accounting/Audit	<input type="checkbox"/> Construction	<input type="checkbox"/> Utilities
<input type="checkbox"/> Other (Please Specify) _____		

Under separate cover, please provide the following:

Please attach a resume or biography that includes pertinent employment information and educational information. Please include other activities and affiliations in which you engage such as serving on another board or chamber.

**CareerSource Pinellas
Executive Committee Meeting
Consent Agenda of June 1, 2016**

Actions Approved At CareerSource Pinellas' Executive Committee Meeting

Any Board Member shall have five days from receipt of these minutes within which to request that an action for the Executive Committee be brought before the full Board. If no such request is made, the actions of the Executive Committee shall stand.

Date: June 1, 2016, 11:00 a.m.
Location: EpiCenter – 13805 58th St. N., Clearwater

Call to Order

Aundre Green, Chair Elect called the meeting to order at 11:07 a.m. There was a quorum present with the following Executive Committee members participating.

Directors in attendance

Jack Geller, Commissioner Kenneth Welch (via phone), Karla Leavelle (via phone), Aundre Green, Anthony Degina (via phone), Mike Mikurak, Dr. Robert Arnold.

Directors not in attendance

Bill Price, Lenne` Nicklaus-Ball, Tom Bedwell

Guest(s)

Dr. James Connelly, Charles Harris

Staff Present

Ed Peachey, Kristin Dailey, Alice Cobb, Don Shepherd, Jennifer Brackney, Joe Calhoun, Dominique Vankirk

Chairman's Report

Action Items

Item 1 – Approval of Minutes

The minutes of the May 4, 2016, Executive Committee meeting were presented for approval.

Motion: Jack Geller
Second: Dr. Robert Arnold

The minutes were approved as presented
The motion carries.

Item 2 – Approval of New Board Member Russell Leggette

Application included in packet for review.

Motion: Mike Mikurak
Second: Dr. Robert Arnold

The Executive Committee approves to move forward in appointing Russell Leggette to serve on CareerSource Pinellas Board of Directors, effective through June 30, 2018. This recommendation will be forwarded to the appointing authority, Pinellas County Board of County Commissioners.

Item 3 – Approval of New Board Member Anne J. LaMaire

Application included in packet for review.

Motion: Mike Mikurak
Second: Jack Geller

The Executive Committee approves to move forward in appointing Anne J. LaMaire to serve on CareerSource Pinellas Board of Directors, effective through June 30, 2018. This recommendation will be forwarded to the appointing authority, Pinellas County Board of County Commissioners.

Item 4 – Budget Modification #7

Total budgeted revenue has increased from \$17,155,111 to \$17,346,274 for an overall increase of \$191,163. This is due to the following:

Direct Grants and Special Programs:

Increase in RESEA award of \$117,088
New award for Americorp Member Support of \$74,075
Additionally, there was an increase in total expenditures of \$184,116.

Motion: Jack Geller
Second: Mike Mikurak

The Executive Committee recommends approval of adjustments to the revenue budgets and modifications to the expenditures.

The motion carries.

Item 5 – Approval of Financial Institution

CareerSource Pinellas requested approval to develop a Request for Proposal (RFP) to solicit companies interested in providing banking services. The Finance Committee and Executive Committee previously approved this request. The RFP was posted on April 4, 2016 and the proposals were received on May 6, 2016.

The Selection Committee met on May 17, 2016, to discuss their independent assessments. The companies and average ratings on a scale of 1 to 100 are as follows:

USAmeribank	97
Hancock Bank	81

BB&T 78
Bank of America 0

The Selection Committee recommends entering into contract negotiations with USAmeribank, as they are able to meet CareerSource Pinellas' required services.

Motion: Jack Geller
Second: Mike Mikurak

The Executive Committee approves entering into contract negotiations with USAmeribank to provide banking services for CareerSource Pinellas.

The motion carries.

Item 6 – 2016 – 2017 Workforce Solutions Strategic Plan

Goal I

Provide Employers with a Skilled Workforce

- Objective 1** Provide workforce resources to employers.
- Objective 2** Identify training opportunities for targeted occupations.
- Objective 3** Develop Labor Market Information.
- Objective 4** Develop a Regional Targeted Occupations List.

Goal II

Develop Effective Employer Based Workforce Programs

- Objective 1** Increase participation in the On the Job Training (OJT) and Paid Work Experience (PWE) programs.
- Objective 2** Encourage employer involvement in the Local Employed (EWT) and Incumbent Worker Training (IWT) programs.
- Objective 3** Connect employers with the Florida Flex Program administered by CareerSource Florida.
- Objective 4** Encourage employer participation in the internship and apprenticeship programs.

Goal III

Effectively Market and Brand Services and Programs

- Objective 1** Develop innovative strategies and outreach materials to market various programs.
- Objective 2** Host employer focused and sponsored events based on trends and interest.
- Objective 3** Encourage participation with partners within the community.

Motion: Jack Geller
Second: Dr. Robert Arnold

The Executive Committee recommends approval of the 2016-2017 Workforce Solutions Strategic Plan.

The motion carries.

Other administrative matters

1. Removal of Underperforming 401K Investment Options

After review of the annual funds' performance, presented by ProVise, the compensation committee requested approval to remove underperforming investment options and replace with higher return and better performing options.

Motion: Jack Geller

Second: Dr. Robert Arnold

The Executive Committee approves to move forward with the recommendations presented by ProVise on the investment option changes.

The motion carries.

Information

Committee Reports

One Stop Consortium

The One Stop Committee will meet on May 26th, 2016 at the Epi Center. The following are highlights from the coming meeting:

- **Central Traffic** increased during the quarter with 37,203 job seeker visits to our centers during the January to March quarter. This was @8% increase from 34,465 visits during the previous quarter and a correction to the last report provided. YTD numbers show a significant increase for program year 2015-2016 at 102,323 job seeker visits versus 72,643 for the same period last year, July to March.
- CareerSource **Workshop Attendance** hit 3,225 job seekers in attendance during the January to March quarter for a total YTD of 9,553 job seekers attending a live workshop. This is a 9.4% increase over the previous quarter of October to December 2015 and 35.5% increase over PY2014-2015 with 7,049 jobs seekers for same period, July to March.
- Our new application for work readiness, soft skills, and computer skills training, **Workplace Skills for the 21st Century**, continues to be well received and used by the Pinellas job seeker. We saw an increase @**500 customers** taking online courses during the January to March quarter.

Current Job Seeker services reported from EFM for the period of July through May 2016 show:

- Close to 57,200 customers served of whom 13,200 were new to the system and over 4,090 were Veterans.
- Over 400,900 job seeker services provided between self-service and staff assisted with close to 43,900 services being provided to the Pinellas Veteran.
- With over 65,200 internal job order referrals reporting in EFM, the Daily Governor's Report thru April reflected close to 27,000 placements being reported showing a 7.6% increase over last year same period.

DEO Monthly management reporting thru April 2016 shows Pinellas with outstanding performance remaining in the top quartile in 27 out of 30 non-agricultural measures with Pinellas is #1 in 14 measures.

The next One Stop Consortium will meet in **August 2016** at a date to be announced at the EpiCenter. This should be the first meeting for the combined One Stop and Youth committees under new WIOA structure.

Workforce Solutions Committee

- The Workforce Solutions Committee will meet on May 18th at 9:00am here at the EpiCenter. Among other items the committee will review and discuss the goals for next program year.
- Our youth virtual job fair dedicated to youth ages 16-24 was held May 8 – May 14. There were 157 employers with 3120 openings. There were 3,335 candidates registered. Staff will continue with placement and follow up.
- Our job fair on 5/4 at Brighthouse Field was a huge success. Even with severe weather conditions, 30 employers attended along with 292 job seekers. The employers were impressed with the level of candidates that attended. We will be holding our Veterans job fair on October 5th. This is always a well-attended event. If you have employment opportunities and would like a table please see Kristin after the meeting. Space is limited and we already have a number of employers and sponsors committed.
- It is still not too late to hire an intern! TampaBayIntern.com currently has over 1,000 potential interns seeking positions.

Youth Economic Opportunity Committee

The Youth Committee met last on **May 13th at 9:00 a.m.** at the EpiCenter. The meeting started with presentations from the “Teach for Excellence” grant recipients under partnership with the Pinellas Education Foundation. All 7 grant recipients were on hand to thank CareerSource Pinellas and show what the grant dollars funding in their school programs.

The winners were:

- Diston Academy, Palm Harbor University High School, Perkins Elementary School, Gulf Beaches Elementary School, Forest Lakes Elementary School, and Pinellas High School for two programs

Information items reviewed with the committee covering:

- The coming revised Committee Structure moving to align the Youth Committee under the One Stop Consortium.
- A review of Youth Committee 2015-2016 goals and performance:
 - To date we have enrolled 631 youth into a WIOA program at 105% of annual goal. Of these, 153 youth have completed their program moving to employment or other positive youth outcome.
 - 56 Youth have participated in paid work experience (PWE) or an on-the-job-training (OJT) activity with an average wage of \$11.35 for PWE and \$12.31 for OJT. There have been 23 youth who moved to employment following their PWE or OJT experience.

Science Center Committee

The Science Center Committee met on April 26th, 2016.

- Currently have 71 students enrolled with 28 completed and 36 placements.
- Soldering: Total completers 158/Placements 122
- Maintenance completers: 19/12 Placements
- Earmark Grant Training completers 71 total served 98.

- 3D printing lab is underway with the donation from Duke Energy. Also the renovation to the Theater is progressing to use as a multipurpose room. Both renovations are expected to be complete by June 30th, 2016.

President's Report

- Strategic plan was approved last week. DEO requested additional items, but those were supplied to them to review.
- TampabayIntern has had upgrades to their site. Will conduct a social media and outreach over the next 30 days to promote this program.

Public Comment

There were no public comments at this time.

Adjournment

The meeting was adjourned at approximately 11:40 p.m.