

Tampa Bay Times
Published Daily

STATE OF FLORIDA } ss
COUNTY OF Pinellas County

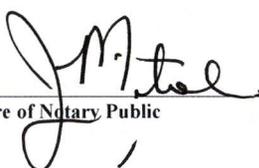
Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Clerk** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Designate Position** was published in **Tampa Bay Times: 3/1/19, 3/8/19**, in said newspaper in the issues of **Baylink All Pinellas**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Pinellas County, Florida and that the said newspaper has heretofore been continuously published in said Pinellas County, Florida, each day and has been entered as a second class mail matter at the post office in said Pinellas County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper



Signature of Affiant

Sworn to and subscribed before me this 03/08/2019.



Signature of Notary Public

Personally known _____ or produced identification

Type of identification produced _____



**NOTICE OF INTENT TO DESIGNATE A POSITION
FOR INCLUSION IN THE
SENIOR MANAGEMENT SERVICE CLASS**

NOTICE IS HEREBY GIVEN that the Board of County Commissioners will consider for adoption during its regular meeting to be held on **Tuesday, March 12, 2019**, beginning at **2:00 p.m.** in the Board Assembly Room, Fifth Floor, Pinellas County Courthouse, 315 Court Street, Clearwater, Florida 33756, a Resolution whereby it will designate the following position for inclusion within the Senior Management Service Class:

**DEPUTY COUNTY ADMINISTRATOR/CHIEF OF STAFF,
OFFICE OF THE PINELLAS COUNTY ADMINISTRATOR**

Persons are advised that if they decide to appeal any decision made at the meeting/hearing, they will need a record of the proceedings; and for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 S. FT. HARRISON AVE., STE 300, CLEARWATER, FL 33756, (727) 464-4880 (VOICE), (727) 464-4062 (TDD).

KEN BURKE, CLERK TO
THE BOARD OF COUNTY COMMISSIONERS
By Norman D. Loy, Deputy Clerk

March 1st & 8th, 2019

750486

RECEIVED
BOARD OF
PINELLAS COUNTY FLORIDA
2019 MAR 15 AM 10:29

Bachteler, James J

From: Bachteler, James J
Sent: Friday, March 01, 2019 2:00 PM
To: McCaslin, Canaan; Klug, Della; Lugo, Jo A
Cc: Loy, Norman; Young, Bernie C; Smitke, Arlene L; Johnson, Krista; Deweese, Janice
Subject: RE: Affidavit of Publication - Notice of Public Hearing - BCC 03-12-19 - Proposed Resolution to Designate Deputy County Administrator Position
Attachments: 750486 Designate Position.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Tracking:	Recipient	Read
	McCaslin, Canaan	
	Klug, Della	
	Lugo, Jo A	
	Loy, Norman	Read: 3/1/2019 3:00 PM
	Young, Bernie C	
	Smitke, Arlene L	
	Johnson, Krista	Read: 3/4/2019 8:04 AM
	Deweese, Janice	Read: 3/1/2019 2:10 PM

Good Afternoon, Pinellas County Planning.....

The *Tampa Bay Times* has provided an electronic version (attached PDF) of the **Affidavit of Publication** for the **Notice of Public Hearing** advertisement that appeared in the *Times* on **Friday, 1 March 2019**, for the **Pinellas County Board of County Commissioners (BCC)** meeting scheduled for **Tuesday, 12 March 2019**.

An **original** Affidavit will be received by Board Records sometime next week.

Thank You and Have A Pleasant Week

James Bachteler

Deputy Clerk / Senior Records Specialist
Pinellas County Board Records

A Department of the Finance Division
Office of Ken Burke, Clerk of the Circuit Court and Comptroller
315 Court Street, Fifth Floor, Clearwater, Florida 33756
(727) 464-4749
www.mypinellasclerk.org

Tampa Bay Times
Published Daily

STATE OF FLORIDA)
COUNTY OF Pinellas County) ss

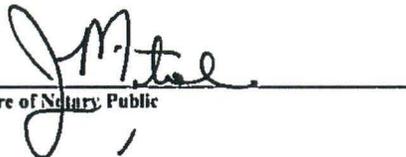
Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Clerk** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Designate Position** was published in **Tampa Bay Times: 3/1/19, 3/8/19**, in said newspaper in the issues of **Baylink All Pinellas**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Pinellas County, Florida and that the said newspaper has heretofore been continuously published in said Pinellas County, Florida, each day and has been entered as a second class mail matter at the post office in said Pinellas County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper



Signature of Affiant

Sworn to and subscribed before me this 03/08/2019.



Signature of Notary Public

Personally known _____ or produced identification

Type of identification produced _____



**NOTICE OF INTENT TO DESIGNATE A POSITION
FOR INCLUSION IN THE
SENIOR MANAGEMENT SERVICE CLASS**

NOTICE IS HEREBY GIVEN that the Board of County Commissioners will consider for adoption during its regular meeting to be held on **Tuesday, March 12, 2019**, beginning at **2:00 p.m.** in the Board Assembly Room, Fifth Floor, Pinellas County Courthouse, 315 Court Street, Clearwater, Florida 33756, a Resolution whereby it will designate the following position for inclusion within the Senior Management Service Class:

**DEPUTY COUNTY ADMINISTRATOR/CHIEF OF STAFF,
OFFICE OF THE PINELLAS COUNTY ADMINISTRATOR**

Persons are advised that if they decide to appeal any decision made at the meeting/hearing, they will need a record of the proceedings; and for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 S. FT. HARRISON AVE., STE 300, CLEARWATER, FL 33756, (727) 464-4880 (VOICE), (727) 464-4062 (TDD).

**KEN BURKE, CLERK TO
THE BOARD OF COUNTY COMMISSIONERS
By Norman D. Loy, Deputy Clerk**

March 1st & 8th, 2019

750486

RECEIVED
BOARD OF
PINELLAS COUNTY FLORIDA
2019 MAR - 1 PM 1:40
BOARD OF COUNTY
COMMISSIONERS
PINELLAS COUNTY FLORIDA

Bachteler, James J

From: Deirdre Almeida <dalmeida@tampabay.com>
Sent: Friday, March 01, 2019 8:32 AM
To: Bachteler, James J
Subject: 3/1 affidavit 744252 Public Hearing, 748373 Amendments, 748389 Amendments, 749191 Resolution, 750486 Designate Position, 750087 Annual Report
Attachments: 744252 Public Hearing.pdf; 748373 Amendments.pdf; 748389 Amendments.pdf; 749191 Resolution.pdf; 750486 Designate Position.pdf; 750087 Annual Report.pdf



Deirdre Almeida

Legal Advertising Representative

Tampa Bay Times
tampabay.com

7300 Winter St., Brooksville, FL 34613
Direct 727-869-6276 Email: dalmeida@tampabay.com

Publishing in:

Citrus, Hernando, Pasco, Pinellas & Hillsborough

RECEIVED
BOARD OF
2019 MAR -1 PM 1:40
BOARD OF COUNTY
COMMISSIONERS
PINELLAS COUNTY FLORIDA

Bachteler, James J

From: Deirdre Almeida <dalmeida@tampabay.com>
Sent: Wednesday, February 27, 2019 1:50 PM
To: Bachteler, James J
Subject: RE: TBT Ad 750486 - BCC 03-12-19 - Notice of Public Hearing - Proposed Resolution - County Administrator - TBT - 03-01-19_03-08-19

Thank you Jim,
Will proceed with publication.

RECEIVED
BOARD OF
2019 FEB 27 PM 2:23
BOARD OF COUNTY
COMMISSIONERS
PINELLAS COUNTY FLORIDA



7300 Winter St., Brooksville, FL 34613
Direct 727-869-6276 Email: dalmeida@tampabay.com

Publishing in:

Citrus, Hernando, Pasco, Pinellas & Hillsborough

From: Bachteler, James J <jbachteler@co.pinellas.fl.us>
Sent: Wednesday, February 27, 2019 1:45 PM
To: Deirdre Almeida <dalmeida@tampabay.com>
Cc: McCaslin, Canaan <cmccaslin@co.pinellas.fl.us>; Klug, Della <dklug@co.pinellas.fl.us>; Loring, Jack K <jkloring@co.pinellas.fl.us>; Lugo, Jo A <jlugo@co.pinellas.fl.us>; Loy, Norman <nloy@co.pinellas.fl.us>; Smitke, Arlene L <asmitke@co.pinellas.fl.us>; Young, Bernie C <bcyoung@co.pinellas.fl.us>; Johnson, Krista <kjohnson2@co.pinellas.fl.us>; Deweese, Janice <JDeweese@co.pinellas.fl.us>
Subject: RE: TBT Ad 750486 - BCC 03-12-19 - Notice of Public Hearing - Proposed Resolution - County Administrator - TBT - 03-01-19_03-08-19

Good Afternoon, Tampa Bay Times.....

Pinellas County Board Records and the Pinellas County Administrator Department have reviewed the Final Proof for Ad **750486** as attached.
There are no further corrections or changes necessary to be made to this advertisement.

This Public Notice of Intent for a Proposed Resolution advertisement is Good to Go for Publication in the Legal Notices (BayLink) Section of the Pinellas Edition, on Friday, 1 March 2019, and again on Friday, 8 March 2019.

Please send the original **Affidavit of Publication** for the advertisement as it appears in the final printed edition of the paper and the advertisement **Invoice** to:

Norman D. Loy, Deputy Clerk
Pinellas County Board Records Department

Bachteler, James J

From: Bachteler, James J
Sent: Wednesday, February 27, 2019 1:45 PM
To: Deirdre Almeida
Cc: McCaslin, Canaan; Klug, Della; Loring, Jack K; Lugo, Jo A; Loy, Norman; Smitke, Arlene L; Young, Bernie C; Johnson, Krista; Deweese, Janice
Subject: RE: TBT Ad 750486 - BCC 03-12-19 - Notice of Public Hearing - Proposed Resolution - County Administrator - TBT - 03-01-19_03-08-19
Attachments: TBT FINAL PROOF - Ad 750486 - Public Notice for BCC 03-12-19 - Resolutio....pdf

Good Afternoon, Tampa Bay Times.....

Pinellas County Board Records and the Pinellas County Administrator Department have reviewed the Final Proof for Ad **750486** as attached.

There are no further corrections or changes necessary to be made to this advertisement.

This Public Notice of Intent for a Proposed Resolution advertisement is Good to Go for Publication in the Legal Notices (BayLink) Section of the Pinellas Edition, on Friday, 1 March 2019, and again on Friday, 8 March 2019.

Please send the original **Affidavit of Publication** for the advertisement as it appears in the final printed edition of the paper and the advertisement **Invoice** to:

Norman D. Loy, Deputy Clerk
Pinellas County **Board Records Department**
315 Court Street, **Fifth Floor**
Clearwater, Florida 33756.

Thank You for Your Assistance in the Processing and Publication of this Advertisement

James Bachteler

Deputy Clerk / Senior Records Specialist
Pinellas County Board Records

Finance Division
Office of Ken Burke, Clerk of the Circuit Court and Comptroller
315 Court Street, Fifth Floor, Clearwater, Florida 33756

(727) 464-4749

www.mypinellasclerk.org

Bachteler, James J

From: McCaslin, Canaan
Sent: Wednesday, February 27, 2019 1:36 PM
To: Bachteler, James J
Cc: Klug, Della; Loring, Jack K; Loy, Norman; Lugo, Jo A
Subject: RE: FINAL PROOF - TBT AD 750486 - BCC 03-12-19 - Public Notice for Proposed Resolution for Deputy County Administrator Position

James,

The ad can be released for publication.

Thanks,
Canaan

Canaan McCaslin

Special Assistant to the County Administrator
Office of the Pinellas County Administrator
315 Court St, Clearwater, FL 33756
Phone (727) 464-3485
cmccaslin@pinellascounty.org

Follow Pinellas County:



www.pinellascounty.org

[Subscribe to county updates and news](#)

All government correspondence is subject to the public records law.

From: Bachteler, James J
Sent: Wednesday, February 27, 2019 1:17 PM
To: McCaslin, Canaan <cmccaslin@co.pinellas.fl.us>
Cc: Klug, Della <dklug@co.pinellas.fl.us>; Loring, Jack K <jkloring@co.pinellas.fl.us>; Loy, Norman <nloy@co.pinellas.fl.us>; Lugo, Jo A <jlugo@co.pinellas.fl.us>
Subject: RE: FINAL PROOF - TBT AD 750486 - BCC 03-12-19 - Public Notice for Proposed Resolution for Deputy County Administrator Position

Good Afternoon, Canaan.....

YES.

The Review Proof e-mail sent by Board Records contains an enlarged version of the original **TBT** proof for clarity and to make corrections easier to notate.

If there are no further corrections or changes necessary, please confirm that the ad can be released for publication.

Have A Pleasant Afternoon

James Bachteler

Deputy Clerk / Senior Records Specialist
Pinellas County Board Records Department

Finance Division
Office of Ken Burke, Clerk of the Circuit Court and Comptroller
315 Court Street, Fifth Floor, Clearwater, Florida 33756
(727) 464-4749
www.mypinellasclerk.org

Tell us how we're doing by filling out a comment card!

From: McCaslin, Canaan
Sent: Wednesday, February 27, 2019 12:58 PM
To: Bachteler, James J <jbachteler@co.pinellas.fl.us>; Klug, Della <dklug@co.pinellas.fl.us>; Loring, Jack K <jkloring@co.pinellas.fl.us>
Cc: Loy, Norman <nloy@co.pinellas.fl.us>; Lugo, Jo A <jlugo@co.pinellas.fl.us>
Subject: RE: FINAL PROOF - TBT AD 750486 - BCC 03-12-19 - Public Notice for Proposed Resolution for Deputy County Administrator Position

James, this proof looks good to me. I am also attaching the one the Deidre sent to you and I a moment ago... assuming they are the same, and you just zoomed in on the actual ad proof for the version you sent us?

Canaan McCaslin
Special Assistant to the County Administrator
Office of the Pinellas County Administrator
315 Court St, Clearwater, FL 33756
Phone (727) 464-3485
cmccaslin@pinellascounty.org

Follow Pinellas County:



www.pinellascounty.org

[Subscribe to county updates and news](#)

All government correspondence is subject to the public records law.

From: Bachteler, James J
Sent: Wednesday, February 27, 2019 12:51 PM
To: McCaslin, Canaan <cmccaslin@co.pinellas.fl.us>; Klug, Della <dklug@co.pinellas.fl.us>; Loring, Jack K <jkloring@co.pinellas.fl.us>
Cc: Loy, Norman <nloy@co.pinellas.fl.us>; Lugo, Jo A <jlugo@co.pinellas.fl.us>
Subject: RE: FINAL PROOF - TBT AD 750486 - BCC 03-12-19 - Public Notice for Proposed Resolution for Deputy County Administrator Position

Good Afternoon.....

The **Tampa Bay Times** has provided the attached **Final Proof** for the **Public Notice** for the BCC Meeting of **12 MARCH 2019**

related to the **Proposed Resolution to Designate a Position for Inclusion in the Sr. Management Service Class for Deputy County Administrator.**

Please carefully review this advertisement *Final Proof* and submit any final corrections or changes to Board Records as soon as possible.

If there are no corrections or changes, please respond accordingly.

Thank You for your review and input.

James Bachteler

Deputy Clerk / Senior Records Specialist

Pinellas County Board Records

A Department of the Finance Division

Office of Ken Burke, Clerk of the Circuit Court and Comptroller

315 Court Street, Fifth Floor, Clearwater, Florida 33756

(727) 464-4749

www.mypinellasclerk.org

Tell us how we're doing by filling out a comment card!

Bachteler, James J

From: Bachteler, James J
Sent: Wednesday, February 27, 2019 1:17 PM
To: McCaslin, Canaan
Cc: Klug, Della; Loring, Jack K; Loy, Norman; Lugo, Jo A
Subject: RE: FINAL PROOF - TBT AD 750486 - BCC 03-12-19 - Public Notice for Proposed Resolution for Deputy County Administrator Position

Tracking:	Recipient	Read
	McCaslin, Canaan	
	Klug, Della	
	Loring, Jack K	Read: 2/27/2019 1:30 PM
	Loy, Norman	Read: 2/27/2019 2:15 PM
	Lugo, Jo A	

Good Afternoon, Canaan.....

YES.

The Review Proof e-mail sent by Board Records contains an enlarged version of the original **TBT** proof for clarity and to make corrections easier to notate.

If there are no further corrections or changes necessary, please confirm that the ad can be released for publication.

Have A Pleasant Afternoon

James Bachteler

Deputy Clerk / Senior Records Specialist
Pinellas County Board Records Department
Finance Division
Office of Ken Burke, Clerk of the Circuit Court and Comptroller
315 Court Street, Fifth Floor, Clearwater, Florida 33756
(727) 464-4749
www.mypinellasclerk.org

Tell us how we're doing by filling out a comment card!

From: McCaslin, Canaan
Sent: Wednesday, February 27, 2019 12:58 PM
To: Bachteler, James J <jbachteler@co.pinellas.fl.us>; Klug, Della <dklug@co.pinellas.fl.us>; Loring, Jack K <jkloring@co.pinellas.fl.us>
Cc: Loy, Norman <nloy@co.pinellas.fl.us>; Lugo, Jo A <jlugo@co.pinellas.fl.us>
Subject: RE: FINAL PROOF - TBT AD 750486 - BCC 03-12-19 - Public Notice for Proposed Resolution for Deputy County Administrator Position

James, this proof looks good to me. I am also attaching the one the Deidre sent to you and I a moment ago... assuming they are the same, and you just zoomed in on the actual ad proof for the version you sent us?

Canaan McCaslin

Special Assistant to the County Administrator
Office of the Pinellas County Administrator
315 Court St, Clearwater, FL 33756
Phone (727) 464-3485
cmccaslin@pinellascounty.org

Follow Pinellas County:



www.pinellascounty.org

[Subscribe to county updates and news](#)

All government correspondence is subject to the public records law.

From: Bachteler, James J

Sent: Wednesday, February 27, 2019 12:51 PM

To: McCaslin, Canaan <cmccaslin@co.pinellas.fl.us>; Klug, Della <dklug@co.pinellas.fl.us>; Loring, Jack K <jkloring@co.pinellas.fl.us>

Cc: Loy, Norman <nloy@co.pinellas.fl.us>; Lugo, Jo A <jlugo@co.pinellas.fl.us>

Subject: RE: FINAL PROOF - TBT AD 750486 - BCC 03-12-19 - Public Notice for Proposed Resolution for Deputy County Administrator Position

Good Afternoon.....

The ***Tampa Bay Times*** has provided the attached **Final Proof** for the **Public Notice** for the BCC Meeting of **12 MARCH 2019**

related to the **Proposed Resolution to Designate a Position for Inclusion in the Sr. Management Service Class for Deputy County Administrator.**

Please carefully review this advertisement Final Proof and submit any final corrections or changes to Board Records as soon as possible.

If there are no corrections or changes, please respond accordingly.

Thank You for your review and input.

James Bachteler

Deputy Clerk / Senior Records Specialist

Pinellas County Board Records

A Department of the Finance Division
Office of Ken Burke, Clerk of the Circuit Court and Comptroller
315 Court Street, Fifth Floor, Clearwater, Florida 33756
(727) 464-4749
www.mypinellasclerk.org

Tell us how we're doing by filling out a comment card!

Bachteler, James J

From: McCaslin, Canaan
Sent: Wednesday, February 27, 2019 12:58 PM
To: Bachteler, James J; Klug, Della; Loring, Jack K
Cc: Loy, Norman; Lugo, Jo A
Subject: RE: FINAL PROOF - TBT AD 750486 - BCC 03-12-19 - Public Notice for Proposed Resolution for Deputy County Administrator Position
Attachments: BOARDREC0R-51-750486-1.pdf

James, this proof looks good to me. I am also attaching the one the Deidre sent to you and I a moment ago... assuming they are the same, and you just zoomed in on the actual ad proof for the version you sent us?

Canaan McCaslin

Special Assistant to the County Administrator
Office of the Pinellas County Administrator
315 Court St, Clearwater, FL 33756
Phone (727) 464-3485
cmccaslin@pinellascounty.org

Follow Pinellas County:



www.pinellascounty.org

[Subscribe to county updates and news](#)

All government correspondence is subject to the public records law.

From: Bachteler, James J
Sent: Wednesday, February 27, 2019 12:51 PM
To: McCaslin, Canaan <cmccaslin@co.pinellas.fl.us>; Klug, Della <dklug@co.pinellas.fl.us>; Loring, Jack K <jkloring@co.pinellas.fl.us>
Cc: Loy, Norman <nloy@co.pinellas.fl.us>; Lugo, Jo A <jlugo@co.pinellas.fl.us>
Subject: RE: FINAL PROOF - TBT AD 750486 - BCC 03-12-19 - Public Notice for Proposed Resolution for Deputy County Administrator Position

Good Afternoon.....

The **Tampa Bay Times** has provided the attached **Final Proof** for the **Public Notice** for the BCC Meeting of **12 MARCH 2019** related to the **Proposed Resolution to Designate a Position for Inclusion in the Sr. Management Service Class for Deputy County Administrator**.

Please carefully review this advertisement Final Proof and submit any final corrections or changes to Board Records as soon as possible.

If there are no corrections or changes, please respond accordingly.

Thank You for your review and input.

James Bachteler

Deputy Clerk / Senior Records Specialist

Pinellas County Board Records

A Department of the Finance Division

Office of Ken Burke, Clerk of the Circuit Court and Comptroller

315 Court Street, Fifth Floor, Clearwater, Florida 33756

(727) 464-4749

www.mypinellasclerk.org

Tell us how we're doing by filling out a comment card!

-Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully if changes are needed, please contact us prior to deadline at or email at dalmeida@tampabay.com.

NOTICE OF INTENT TO DESIGNATE A POSITION FOR INCLUSION IN THE SENIOR MANAGEMENT SERVICE CLASS

NOTICE IS HEREBY GIVEN that the Board of County Commissioners will consider for adoption during its regular meeting to be held on **Tuesday, March 12, 2019**, beginning at **2:00 p.m.** in the Board Assembly Room, Fifth Floor, Pinellas County Courthouse, 315 Court Street, Clearwater, Florida 33756, a Resolution whereby it will designate the following position for inclusion within the Senior Management Service Class:

DEPUTY COUNTY ADMINISTRATOR/CHIEF OF STAFF, OFFICE OF THE PINELLAS COUNTY ADMINISTRATOR

Persons are advised that if they decide to appeal any decision made at the meeting/hearing, they will need a record of the proceedings; and for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 S. FT. HARRISON AVE., STE 300, CLEARWATER, FL 33756, (727) 464-4880 (VOICE), (727) 464-4062 (TDD).

KEN BURKE, CLERK TO
THE BOARD OF COUNTY COMMISSIONERS
By Norman D. Loy, Deputy Clerk

March 1st & 8th, 2019

750486

<p><i>Date:</i> 02/27/19</p> <p><i>Account #:</i> 107095 <i>Company:</i> BOARD RECORDS DEPARTMENT</p> <p><i>Contact:</i></p> <p><i>Address:</i> 315 COURT ST 5TH FLOOR CLEARWATER, FL 33756</p> <p><i>Telephone:</i> (727) 464-3464 <i>Fax:</i> (727) 464-4716 <i>Email:</i> BoardRecords@co.pinellas.fl.us</p>	<p><i>Publications:</i> Tampa Bay Times TampaBay.com</p> <p><i>Zones or Sections:</i> Baylink All Pinellas</p> <p><i>Classification:</i> Legal</p>
<p><i>Ad ID:</i> 750486</p> <p><i>Start:</i> 03/01/19 <i>Stop:</i> 03/08/19</p> <p><i>Total Cost:</i> \$523.28 <i>Billed Lines:</i> 78.0 <i>Total Depth:</i> 3.375 <i># of Inserts:</i></p> <p><i>Phone #</i> <i>Email:</i> dalmeida@tampabay.com</p>	

Bachteler, James J

From: Bachteler, James J
Sent: Wednesday, February 27, 2019 12:51 PM
To: McCaslin, Canaan; Klug, Della; Loring, Jack K
Cc: Loy, Norman; Lugo, Jo A
Subject: RE: FINAL PROOF - TBT AD 750486 - BCC 03-12-19 - Public Notice for Proposed Resolution for Deputy County Administrator Position
Attachments: TBT FINAL PROOF - Ad 750486 - Public Notice for BCC 03-12-19 - Resolutio....pdf

Tracking:	Recipient	Read
	McCaslin, Canaan	
	Klug, Della	
	Loring, Jack K	Read: 2/27/2019 1:07 PM
	Loy, Norman	Read: 2/27/2019 12:54 PM
	Lugo, Jo A	Read: 2/27/2019 1:34 PM

Good Afternoon.....

The *Tampa Bay Times* has provided the attached **Final Proof** for the **Public Notice** for the BCC Meeting of **12 MARCH 2019** related to the **Proposed Resolution to Designate a Position for Inclusion in the Sr. Management Service Class for Deputy County Administrator**.

*Please carefully review this advertisement **Final Proof** and submit any final corrections or changes to Board Records as soon as possible.*

If there are no corrections or changes, please respond accordingly.

Thank You for your review and input.

James Bachteler

Deputy Clerk / Senior Records Specialist
Pinellas County Board Records

A Department of the Finance Division
Office of Ken Burke, Clerk of the Circuit Court and Comptroller
315 Court Street, Fifth Floor, Clearwater, Florida 33756
(727) 464-4749
www.mypinellasclerk.org

Tell us how we're doing by filling out a comment card!

**NOTICE OF INTENT TO DESIGNATE A POSITION
FOR INCLUSION IN THE
SENIOR MANAGEMENT SERVICE CLASS**

NOTICE IS HEREBY GIVEN that the Board of County Commissioners will consider for adoption during its regular meeting to be held on **Tuesday, March 12, 2019**, beginning at **2:00 p.m.** in the Board Assembly Room, Fifth Floor, Pinellas County Courthouse, 315 Court Street, Clearwater, Florida 33756, a Resolution whereby it will designate the following position for inclusion within the Senior Management Service Class:

**DEPUTY COUNTY ADMINISTRATOR/CHIEF OF STAFF,
OFFICE OF THE PINELLAS COUNTY ADMINISTRATOR**

Persons are advised that if they decide to appeal any decision made at the meeting/hearing, they will need a record of the proceedings; and for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 S. FT. HARRISON AVE., STE 300, CLEARWATER, FL 33756, (727) 464-4880 (VOICE), (727) 464-4062 (TDD).

KEN BURKE, CLERK TO
THE BOARD OF COUNTY COMMISSIONERS
By Norman D. Loy, Deputy Clerk

March 1st & 8th, 2019

750486

Publications:

Tampa Bay Times
TampaBay.com

Zones or
Sections:

Baylink All Pinellas

Classification:

Legal

to run on the dates
carefully if changes are

deadline at
tampabay.com.

-Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully if changes are needed, please contact us prior to deadline at or email at dalmeida@tampabay.com.

NOTICE OF INTENT TO DESIGNATE A POSITION FOR INCLUSION IN THE SENIOR MANAGEMENT SERVICE CLASS

NOTICE IS HEREBY GIVEN that the Board of County Commissioners will consider for adoption during its regular meeting to be held on **Tuesday, March 12, 2019**, beginning at **2:00 p.m.** in the Board Assembly Room, Fifth Floor, Pinellas County Courthouse, 315 Court Street, Clearwater, Florida 33756, a Resolution whereby it will designate the following position for inclusion within the Senior Management Service Class:

DEPUTY COUNTY ADMINISTRATOR/CHIEF OF STAFF, OFFICE OF THE PINELLAS COUNTY ADMINISTRATOR

Persons are advised that if they decide to appeal any decision made at the meeting/hearing, they will need a record of the proceedings; and for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 S. FT. HARRISON AVE., STE 300, CLEARWATER, FL 33756, (727) 464-4880 (VOICE), (727) 464-4062 (TDD).

KEN BURKE, CLERK TO
THE BOARD OF COUNTY COMMISSIONERS
By Norman D. Loy, Deputy Clerk

March 1st & 8th, 2019

750486

<p><i>Date:</i> 02/27/19</p> <p><i>Account #:</i> 107095 <i>Company:</i> BOARD RECORDS DEPARTMENT</p> <p><i>Contact:</i></p> <p><i>Address:</i> 315 COURT ST 5TH FLOOR CLEARWATER, FL 33756</p> <p><i>Telephone:</i> (727) 464-3464 <i>Fax:</i> (727) 464-4716 <i>Email:</i> BoardRecords@co.pinellas.fl.us</p>	<p><i>Publications:</i> Tampa Bay Times TampaBay.com</p> <p><i>Zones or Sections:</i> Baylink All Pinellas</p> <p><i>Classification:</i> Legal</p>
<p><i>Ad ID:</i> 750486</p> <p><i>Start:</i> 03/01/19 <i>Stop:</i> 03/08/19</p> <p><i>Total Cost:</i> \$523.28 <i>Billed Lines:</i> 78.0 <i>Total Depth:</i> 3.375 <i># of Inserts:</i></p> <p><i>Phone #</i> <i>Email:</i> dalmeida@tampabay.com</p>	

RECEIVED
BOARD OF
2019 FEB 27 PM 12:41
BOARD OF COUNTY
COMMISSIONERS
PINELLAS COUNTY FLORIDA

Bachteler, James J

From: Deirdre Almeida <dalmeida@tampabay.com>
Sent: Wednesday, February 27, 2019 12:38 PM
To: McCaslin, Canaan
Cc: Bachteler, James J
Subject: RE: Public Notice - Deputy County Administrator Position - TBT - 03-01-19 legal 750486 REVISED
Attachments: BOARDRECOR-51-750486-1.pdf

Please see correct time updated in revised order attached.
Thank you



7300 Winter St., Brooksville, FL 34613
Direct 727-869-6276 Email: dalmeida@tampabay.com

Publishing in:

Citrus, Hernando, Pasco, Pinellas & Hillsborough

From: McCaslin, Canaan <cmccaslin@co.pinellas.fl.us>
Sent: Wednesday, February 27, 2019 12:33 PM
To: Bachteler, James J <jbachteler@co.pinellas.fl.us>; Deirdre Almeida <dalmeida@tampabay.com>
Cc: Loy, Norman <nloy@co.pinellas.fl.us>; Klug, Della <dklug@co.pinellas.fl.us>; Loring, Jack K <jkloring@co.pinellas.fl.us>; Sanzeri, Carole <csanzeri@co.pinellas.fl.us>
Subject: RE: Public Notice - Deputy County Administrator Position - TBT - 03-01-19

Hi All,

In addition to James' comment below regarding the 2 consecutive Fridays (3/1 and 3/8), attached is the updated language. The meeting for March 12th begins at 2 p.m. and NOT at 9:30 a.m. as I indicated earlier. So attached updated versions (track changes and clean) have it corrected to 2 p.m.

Let me know if you need anything else.

Thanks,
Canaan

Canaan McCaslin

Special Assistant to the County Administrator
Office of the Pinellas County Administrator
315 Court St, Clearwater, FL 33756
Phone (727) 464-3485
cmccaslin@pinellascounty.org

RECEIVED
BOARD OF
2019 FEB 27 PM 12:41
BOARD OF COUNTY
COMMISSIONERS
PINELLAS COUNTY FLORIDA

Follow Pinellas County:



www.pinellascounty.org

[Subscribe to county updates and news](#)

All government correspondence is subject to the public records law.

From: Bachteler, James J
Sent: Wednesday, February 27, 2019 9:29 AM
To: Deirdre Almeida <dalmeida@tampabay.com>
Cc: McCaslin, Canaan <cmccaslin@co.pinellas.fl.us>; Loy, Norman <nloy@co.pinellas.fl.us>
Subject: FW: Public Notice - Deputy County Administrator Position - TBT - 03-01-19

Good Morning, Deirdre.....

Please **ADD** the Publication Date – **8 March 2019** – to the order.
The AD will run two consecutive Fridays.

Thank You and Have A Pleasant Afternoon

James Bachteler

Deputy Clerk / Senior Records Specialist
Pinellas County Board Records Department
Finance Division
Office of Ken Burke, Clerk of the Circuit Court and Comptroller
315 Court Street, Fifth Floor, Clearwater, Florida 33756
(727) **464-4749**
www.mypinellasclerk.org

Tell us how we're doing by filling out a comment card!

From: Bachteler, James J **On Behalf Of** BoardRecords,
Sent: Wednesday, February 27, 2019 9:18 AM
To: 'Deirdre Almeida' <dalmeida@tampabay.com>
Cc: McCaslin, Canaan <cmccaslin@co.pinellas.fl.us>; Loy, Norman <nloy@co.pinellas.fl.us>
Subject: RE: Public Notice - Deputy County Administrator Position - TBT - 03-01-19

REQUEST FOR ADVERTISING OF PUBLIC NOTICE – DEPUTY COUNTY ADMINISTRATOR POSITION

TO: TAMPA BAY TIMES
ATTENTION: DEIRDRE ALMEIDA

FROM: PINELLAS COUNTY BOARD RECORDS DEPARTMENT
ACCOUNT: 107095

SUBMITTAL DATE: FEBRUARY 27, 2019

PUBLICATION DATES: FRIDAY, 1 MARCH 2019

COUNTY EDITION: PINELLAS

Good Morning, Tampa Bay Times:

Attached herewith is an **MS WORD** file for a **PUBLIC NOTICE** advertisement to be published in the **Pinellas County** issue as indicated above.

This advertisement is to be published in the **Legal Notices** section for **Pinellas County**.

*Please provide a **proof copy** for review when available.*

The proof should be representative of the layout of the ad copy provided.

Indentations as shown on the submitted text layout are to be exactly as the proof layout should appear.

There should be no hyphenated wording.

*Please review the proof **before** sending it to Pinellas County Board Records to ensure that it is correct for these requested parameters.*

*Please send the **Affidavit of Publication** of the advertisement as it appears in the **final printed edition** of the paper and the advertisement **Invoice** to:*

*Norman D. Loy, Deputy Clerk
Pinellas County Board Records Department
315 Court Street, Fifth Floor
Clearwater, Florida 33756.*

Thank You for Your Assistance in the Publication of this Advertisement

James Bachteler

**Deputy Clerk / Senior Records Specialist
Pinellas County Board Records**

Finance Division
Office of Ken Burke, Clerk of the Circuit Court and Comptroller
315 Court Street, Fifth Floor, Clearwater, Florida 33756
(727) 464-4749
www.mypinellasclerk.org

to run on the dates
carefully if changes are

deadline at
tampabay.com.

**NOTICE OF INTENT TO DESIGNATE A POSITION
FOR INCLUSION IN THE
SENIOR MANAGEMENT SERVICE CLASS**

NOTICE IS HEREBY GIVEN that the Board of County Commissioners will consider for adoption during its regular meeting to be held on **Tuesday, March 12, 2019**, beginning at **9:30 a.m.** in the Board Assembly Room, Fifth Floor, Pinellas County Courthouse, 315 Court Street, Clearwater, Florida 33756, a Resolution whereby it will designate the following position for inclusion within the Senior Management Service Class:

**DEPUTY COUNTY ADMINISTRATOR/CHIEF OF STAFF,
OFFICE OF THE PINELLAS COUNTY ADMINISTRATOR**

Persons are advised that if they decide to appeal any decision made at the meeting/hearing, they will need a record of the proceedings; and for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 S. FT. HARRISON AVE., STE 300, CLEARWATER, FL 33756, (727) 464-4880 (VOICE), (727) 464-4062 (TDD).

KEN BURKE, CLERK TO
THE BOARD OF COUNTY COMMISSIONERS
By Norman D. Loy, Deputy Clerk

March 1st & 8th, 2019

750486

CHANGE TIME TO:

Publications:

Tampa Bay Times
TampaBay.com

**Zones or
Sections:**

Baylink All Pinellas

Classification:

Legal

-Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully if changes are needed, please contact us prior to deadline at or email at dalmeida@tampabay.com.

NOTICE OF INTENT TO DESIGNATE A POSITION FOR INCLUSION IN THE SENIOR MANAGEMENT SERVICE CLASS

NOTICE IS HEREBY GIVEN that the Board of County Commissioners will consider for adoption during its regular meeting to be held on **Tuesday, March 12, 2019**, beginning at **9:30 a.m.** in the Board Assembly Room, Fifth Floor, Pinellas County Courthouse, 315 Court Street, Clearwater, Florida 33756, a Resolution whereby it will designate the following position for inclusion within the Senior Management Service Class:

DEPUTY COUNTY ADMINISTRATOR/CHIEF OF STAFF, OFFICE OF THE PINELLAS COUNTY ADMINISTRATOR

Persons are advised that if they decide to appeal any decision made at the meeting/hearing, they will need a record of the proceedings; and for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 S. FT. HARRISON AVE., STE 300, CLEARWATER, FL 33756, (727) 464-4880 (VOICE), (727) 464-4062 (TDD).

KEN BURKE, CLERK TO
THE BOARD OF COUNTY COMMISSIONERS
By Norman D. Loy, Deputy Clerk

March 1st & 8th, 2019

750486

<p><i>Date:</i> 02/27/19</p> <p><i>Account #:</i> 107095 <i>Company:</i> BOARD RECORDS DEPARTMENT</p> <p><i>Contact:</i></p> <p><i>Address:</i> 315 COURT ST 5TH FLOOR CLEARWATER, FL 33756</p> <p><i>Telephone:</i> (727) 464-3464 <i>Fax:</i> (727) 464-4716 <i>Email:</i> BoardRecords@co.pinellas.fl.us</p>	<p><i>Publications:</i> Tampa Bay Times TampaBay.com</p> <p><i>Zones or Sections:</i> Baylink All Pinellas</p> <p><i>Classification:</i> Legal</p>
<p><i>Ad ID:</i> 750486</p> <p><i>Start:</i> 03/01/19 <i>Stop:</i> 03/08/19</p> <p><i>Total Cost:</i> \$523.28 <i>Billed Lines:</i> 78.0 <i>Total Depth:</i> 3.375 <i># of Inserts:</i></p> <p><i>Phone #</i> <i>Email:</i> dalmeida@tampabay.com</p>	

RECEIVED
BOARD OF
2019 FEB 27 AM 9:46
BOARD OF COUNTY
COMMISSIONERS
PINELLAS COUNTY FLORIDA

Bachteler, James J

From: Deirdre Almeida <dalmeida@tampabay.com>
Sent: Wednesday, February 27, 2019 9:35 AM
To: Bachteler, James J
Subject: RE: Public Notice - Deputy County Administrator Position - TBT - 03-01-19 revised order
Attachments: BOARDREC0R-33-750486-1.pdf

Corrected ad order with additional pub date attached.



7300 Winter St., Brooksville, FL 34613
Direct 727-869-6276 Email: dalmeida@tampabay.com

Publishing in:

Citrus, Hernando, Pasco, Pinellas & Hillsborough

From: Bachteler, James J <jbachteler@co.pinellas.fl.us>
Sent: Wednesday, February 27, 2019 9:29 AM
To: Deirdre Almeida <dalmeida@tampabay.com>
Cc: McCaslin, Canaan <cmccaslin@co.pinellas.fl.us>; Loy, Norman <nloy@co.pinellas.fl.us>
Subject: FW: Public Notice - Deputy County Administrator Position - TBT - 03-01-19

Good Morning, Deirdre.....

Please **ADD** the Publication Date – **8 March 2019** – to the order.
The AD will run two consecutive Fridays.

Thank You and Have A Pleasant Afternoon

James Bachteler

Deputy Clerk / Senior Records Specialist
Pinellas County Board Records Department
Finance Division
Office of Ken Burke, Clerk of the Circuit Court and Comptroller
315 Court Street, Fifth Floor, Clearwater, Florida 33756
(727) 464-4749
www.mypinellasclerk.org

Tell us how we're doing by filling out a comment card!

RECEIVED
BOARD OF
2019 FEB 27 AM 9:46
BOARD OF COUNTY
COMMISSIONERS
PINELLAS COUNTY FLORIDA

From: Bachteler, James J **On Behalf Of** BoardRecords,
Sent: Wednesday, February 27, 2019 9:18 AM
To: 'Deirdre Almeida' <dalmeida@tampabay.com>
Cc: McCaslin, Canaan <cmccaslin@co.pinellas.fl.us>; Loy, Norman <nloy@co.pinellas.fl.us>
Subject: RE: Public Notice - Deputy County Administrator Position - TBT - 03-01-19

REQUEST FOR ADVERTISING OF PUBLIC NOTICE – DEPUTY COUNTY ADMINISTRATOR POSITION

TO: TAMPA BAY TIMES
ATTENTION: DEIRDRE ALMEIDA

FROM: PINELLAS COUNTY BOARD RECORDS DEPARTMENT
ACCOUNT: 107095

SUBMITTAL DATE: FEBRUARY 27, 2019

PUBLICATION DATES: FRIDAY, 1 MARCH 2019

COUNTY EDITION: PINELLAS

Good Morning, Tampa Bay Times:

Attached herewith is an **MS WORD** file for a **PUBLIC NOTICE** advertisement to be published in the **Pinellas County** issue as indicated above.

This advertisement is to be published in the **Legal Notices** section for **Pinellas County**.

*Please provide a **proof copy** for review when available.*

The proof should be representative of the layout of the ad copy provided.

Indentations as shown on the submitted text layout are to be exactly as the proof layout should appear.

There should be no hyphenated wording.

Please review the **proof before** sending it to Pinellas County Board Records to ensure that it is correct for these requested parameters.

*Please send the **Affidavit of Publication** of the advertisement as it appears in the **final printed edition** of the paper and the advertisement **Invoice** to:*

*Norman D. Loy, Deputy Clerk
Pinellas County Board Records Department
315 Court Street, Fifth Floor
Clearwater, Florida 33756.*

Thank You for Your Assistance in the Publication of this Advertisement

James Bachteler

Deputy Clerk / Senior Records Specialist

Pinellas County Board Records

Finance Division

Office of Ken Burke, Clerk of the Circuit Court and Comptroller

315 Court Street, Fifth Floor, Clearwater, Florida 33756

(727) 464-4749

www.mypinellasclerk.org

Tell us how we're doing by filling out a comment card!

Bachteler, James J

From: Bachteler, James J
Sent: Wednesday, February 27, 2019 12:40 PM
To: McCaslin, Canaan; Deirdre Almeida
Cc: Loy, Norman; Klug, Della; Loring, Jack K; Sanzeri, Carole
Subject: RE: Public Notice - Deputy County Administrator Position - TBT - 03-01-19

Tracking:	Recipient	Read
	McCaslin, Canaan	
	Deirdre Almeida	
	Loy, Norman	Read: 2/27/2019 12:46 PM
	Klug, Della	
	Loring, Jack K	Read: 2/27/2019 1:07 PM
	Sanzeri, Carole	

Thank You, Canaan, for the update.

From: McCaslin, Canaan
Sent: Wednesday, February 27, 2019 12:33 PM
To: Bachteler, James J <jbachteler@co.pinellas.fl.us>; Deirdre Almeida <dalmeida@tampabay.com>
Cc: Loy, Norman <nloy@co.pinellas.fl.us>; Klug, Della <dklug@co.pinellas.fl.us>; Loring, Jack K <jkloring@co.pinellas.fl.us>; Sanzeri, Carole <csanzeri@co.pinellas.fl.us>
Subject: RE: Public Notice - Deputy County Administrator Position - TBT - 03-01-19

Hi All,

In addition to James' comment below regarding the 2 consecutive Fridays (3/1 and 3/8), attached is the updated language. The meeting for March 12th begins at 2 p.m. and NOT at 9:30 a.m. as I indicated earlier. So attached updated versions (track changes and clean) have it corrected to 2 p.m.

Let me know if you need anything else.

Thanks,
Canaan

Canaan McCaslin
Special Assistant to the County Administrator
Office of the Pinellas County Administrator
315 Court St, Clearwater, FL 33756
Phone (727) 464-3485
cmccaslin@pinellascounty.org

Follow Pinellas County:



www.pinellascounty.org

[Subscribe to county updates and news](#)

Bachteler, James J

From: Bachteler, James J
Sent: Wednesday, February 27, 2019 11:38 AM
To: Lugo, Jo A
Subject: RE: BCC 03-12-19 Agenda Item 33

Tracking:	Recipient	Read
	Lugo, Jo A	Read: 2/27/2019 11:41 AM

Thank You.

From: Lugo, Jo A
Sent: Wednesday, February 27, 2019 11:32 AM
To: Bachteler, James J <jbachteler@co.pinellas.fl.us>
Cc: Loy, Norman <nloy@co.pinellas.fl.us>
Subject: FW: BCC 03-12-19 Agenda Item 33

FYI – It's not going to be a Public Hearing. I will move it on the agenda.

From: McCaslin, Canaan
Sent: Wednesday, February 27, 2019 11:31 AM
To: Lugo, Jo A <jlugo@co.pinellas.fl.us>
Cc: Sanzeri, Carole <csanzeri@co.pinellas.fl.us>
Subject: Re: BCC 03-12-19 Agenda Item 33

Carole confirmed that it does not need to be in public hearing section of the agenda. It can just appear on the regular agenda.

Canaan McCaslin
Special Assistant to the County Administrator
Office of the Pinellas County Administrator
[315 Court St, Clearwater, FL 33756](#)
Phone [\(727\) 464-3485](tel:(727)464-3485)
cmccaslin@pinellascounty.org

On Feb 27, 2019, at 11:07 AM, Lugo, Jo A <jlugo@co.pinellas.fl.us> wrote:

Canaan,

This is a Public Hearing item, correct?

Jo

From: Bachteler, James J
Sent: Wednesday, February 27, 2019 11:04 AM
To: Lugo, Jo A <jlugo@co.pinellas.fl.us>

Cc: Loy, Norman <nloy@co.pinellas.fl.us>

Subject: RE: BCC 03-12-19 Agenda Item 33

Good Morning, Jo.....

Please advise if **Item 33** on the **12 March** 2019 Agenda is a **Public Hearing** Item.
This is for the Designation of a Deputy County Administrator Resolution.

Thank You and Have A Pleasant Afternoon

James Bachteler

Deputy Clerk / Senior Records Specialist

Pinellas County Board Records Department

Finance Division

Office of Ken Burke, Clerk of the Circuit Court and Comptroller

315 Court Street, Fifth Floor, Clearwater, Florida 33756

(727) **464-4749**

www.mypinellasclerk.org

Tell us how we're doing by filling out a comment card!

-Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully if changes are needed, please contact us prior to deadline at or email at dalmeida@tampabay.com.

NOTICE OF INTENT TO DESIGNATE A POSITION FOR INCLUSION IN THE SENIOR MANAGEMENT SERVICE CLASS

NOTICE IS HEREBY GIVEN that the Board of County Commissioners will consider for adoption during its regular meeting to be held on **Tuesday, March 12, 2019**, beginning at **9:30 a.m.** in the Board Assembly Room, Fifth Floor, Pinellas County Courthouse, 315 Court Street, Clearwater, Florida 33756, a Resolution whereby it will designate the following position for inclusion within the Senior Management Service Class:

DEPUTY COUNTY ADMINISTRATOR/CHIEF OF STAFF, OFFICE OF THE PINELLAS COUNTY ADMINISTRATOR

Persons are advised that if they decide to appeal any decision made at the meeting/hearing, they will need a record of the proceedings; and for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 S. FT. HARRISON AVE., STE 300, CLEARWATER, FL 33756, (727) 464-4880 (VOICE), (727) 464-4062 (TDD).

KEN BURKE, CLERK TO
THE BOARD OF COUNTY COMMISSIONERS
By Norman D. Loy, Deputy Clerk

March 1, 2019

750486

<p><i>Date:</i> 02/27/19</p> <p><i>Account #:</i> 107095 <i>Company:</i> BOARD RECORDS DEPARTMENT</p> <p><i>Contact:</i></p> <p><i>Address:</i> 315 COURT ST 5TH FLOOR CLEARWATER, FL 33756</p> <p><i>Telephone:</i> (727) 464-3464 <i>Fax:</i> (727) 464-4716 <i>Email:</i> BoardRecords@co.pinellas.fl.us</p>	<p><i>Publications:</i> Tampa Bay Times TampaBay.com</p> <p><i>Zones or Sections:</i> Baylink All Pinellas</p> <p><i>Classification:</i> Legal</p>
<p><i>Ad ID:</i> 750486</p> <p><i>Start:</i> 03/01/19 <i>Stop:</i> 03/01/19</p> <p><i>Total Cost:</i> \$283.78 <i>Billed Lines:</i> 78.0 <i>Total Depth:</i> 3.375 <i># of Inserts:</i></p> <p><i>Phone #</i> <i>Email:</i> dalmeida@tampabay.com</p>	

Bachteler, James J

From: Deirdre Almeida <dalmeida@tampabay.com>
Sent: Wednesday, February 27, 2019 9:32 AM
To: BoardRecords,
Subject: RE: Public Notice - Deputy County Administrator Position - TBT - 03-01-19 legal 750486
Attachments: BOARDRECOR-32-750486-1.pdf

Thank you Jim.



Deirdre Almeida

Legal Advertising Representative

Tampa Bay Times
tampabay.com

7300 Winter St., Brooksville, FL 34613

Direct 727-869-6276 Email: dalmeida@tampabay.com

Publishing in:

Citrus, Hernando, Pasco, Pinellas & Hillsborough

From: Bachteler, James J <jbachteler@co.pinellas.fl.us> **On Behalf Of** BoardRecords,
Sent: Wednesday, February 27, 2019 9:18 AM
To: Deirdre Almeida <dalmeida@tampabay.com>
Cc: McCaslin, Canaan <cmccaslin@co.pinellas.fl.us>; Loy, Norman <nloy@co.pinellas.fl.us>
Subject: RE: Public Notice - Deputy County Administrator Position - TBT - 03-01-19

REQUEST FOR ADVERTISING OF PUBLIC NOTICE – DEPUTY COUNTY ADMINISTRATOR POSITION

TO: TAMPA BAY TIMES
ATTENTION: DEIRDRE ALMEIDA

FROM: PINELLAS COUNTY BOARD RECORDS DEPARTMENT
ACCOUNT: 107095

SUBMITTAL DATE: FEBRUARY 27, 2019

PUBLICATION DATES: FRIDAY, 1 MARCH 2019

COUNTY EDITION: PINELLAS

Good Morning, Tampa Bay Times:

Attached herewith is an **MS WORD** file for a **PUBLIC NOTICE** advertisement to be published in the **Pinellas County** issue as indicated above.

This advertisement is to be published in the **Legal Notices** section for **Pinellas County**.

*Please provide a **proof copy** for review when available.*

The proof should be representative of the layout of the ad copy provided.

Indentations as shown on the submitted text layout are to be exactly as the proof layout should appear.

There should be no hyphenated wording.

*Please review the proof **before** sending it to Pinellas County Board Records to ensure that it is correct for these requested parameters.*

*Please send the **Affidavit of Publication** of the advertisement as it appears in the **final printed edition** of the paper and the advertisement **Invoice** to:*

*Norman D. Loy, Deputy Clerk
Pinellas County Board Records Department
315 Court Street, Fifth Floor
Clearwater, Florida 33756.*

Thank You for Your Assistance in the Publication of this Advertisement

James Bachteler

**Deputy Clerk / Senior Records Specialist
Pinellas County Board Records**

Finance Division

Office of Ken Burke, Clerk of the Circuit Court and Comptroller
315 Court Street, Fifth Floor, Clearwater, Florida 33756

(727) 464-4749

www.mypinellasclerk.org

Tell us how we're doing by filling out a comment card!

**NOTICE OF INTENT TO DESIGNATE A POSITION
FOR INCLUSION IN THE SENIOR MANAGEMENT SERVICE CLASS**

NOTICE IS HEREBY GIVEN that the Board of County Commissioners will consider for adoption during its regular meeting to be held on **Tuesday, March 12, 2019**, beginning at **9:30 a.m.** in the Board Assembly Room, Fifth Floor, Pinellas County Courthouse, 315 Court Street, Clearwater, Florida 33756, a Resolution whereby it will designate the following position for inclusion within the Senior Management Service Class:

**DEPUTY COUNTY ADMINISTRATOR/CHIEF OF STAFF,
OFFICE OF THE PINELLAS COUNTY ADMINISTRATOR**

Persons are advised that if they decide to appeal any decision made at the meeting/hearing, they will need a record of the proceedings; and for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 S. FT. HARRISON AVE., STE 300, CLEARWATER, FL 33756, (727) 464-4880 (VOICE), (727) 464-4062 (TDD).

KEN BURKE, CLERK TO
THE BOARD OF COUNTY COMMISSIONERS
By Norman D. Loy, Deputy Clerk

Bachteler, James J

From: Loy, Norman
Sent: Wednesday, February 27, 2019 8:49 AM
To: Bachteler, James J
Subject: FW: Co Admin DA 3-3-19
Attachments: Co Admin DA 3-3-19.docx; NOTICE OF INTENT TO DESIGNATE A POSITION DEPUTY COUNTY ADMINISTRATOR - CoS.docx

Follow Up Flag: Follow up
Flag Status: Completed

Jim Come see me on this ad.

Norman D. Loy

Manager, Board Records Department
Office of Ken Burke, Clerk of the Circuit Court and Comptroller
Pinellas County, Florida
315 Court St., 5th Floor, Clearwater, FL 33756
(727) 464-3463 | Fax (727) 464-4716
nloy@pinellascounty.org | www.mypinellasclerk.org

From: McCaslin, Canaan
Sent: Wednesday, February 27, 2019 8:43 AM
To: Loy, Norman <nloy@co.pinellas.fl.us>
Cc: Lugo, Jo A <jlugo@co.pinellas.fl.us>; Klug, Della <dklug@co.pinellas.fl.us>
Subject: FW: Co Admin DA 3-3-19

Norm,

Do you need anything further from me on this to advertise for Friday? I believe today is the deadline, as we discussed. We'd like to move forward with advertising this for Friday if still possible.

Feel free to call my cell at 813-943-4499 if you want to discuss.

Thanks,
Canaan

Canaan McCaslin

Special Assistant to the County Administrator
Office of the Pinellas County Administrator
315 Court St, Clearwater, FL 33756
Phone (727) 464-3485
cmccaslin@pinellascounty.org

Follow Pinellas County:



www.pinellascounty.org

[Subscribe to county updates and news](#)

All government correspondence is subject to the public records law.

From: Stubbins, Shara D
Sent: Wednesday, February 27, 2019 8:01 AM
To: McCaslin, Canaan <cmccaslin@co.pinellas.fl.us>
Subject: Co Admin DA 3-3-19

Good Morning Canaan,

Here is the delegated Authority memo for the Deputy County Administrator/Chief of Staff. I talked to Human Rights and it is designated correctly as Officials & Managers.
Have a good day

Shara D. Stubbins
Human Resources Technician
Total Rewards
Pinellas County Human Resources
400 South Fort Harrison Avenue, 1st Floor
Clearwater, Florida 33756-5113
(727) 464-3367 main
(727) 464-3647 direct

sstubbin@pinellascounty.org

www.pinellascounty.org/hr

[How are We Doing?](#) (Please take a brief survey)

Human Resources
Helping Us Succeed

All government correspondence is subject to the public records law.

NOTICE OF INTENT TO DESIGNATE A POSITION
FOR INCLUSION IN THE SENIOR MANAGEMENT SERVICE CLASS

NOTICE IS HEREBY GIVEN that the Board of County Commissioners will consider for adoption during its regular meeting to be held on Tuesday, March 12, 2019, beginning at 9:30 AM in the Board Assembly Room, Fifth Floor, Pinellas County Courthouse, 315 Court Street, Clearwater, Florida, a resolution whereby it will designate the following position for inclusion within the Senior Management Service Class:

DEPUTY COUNTY ADMINISTRATOR/CHIEF OF STAFF,
OFFICE OF THE PINELLAS COUNTY ADMINISTRATOR

Persons are advised that if they decide to appeal any decision made at the meeting/hearing, they will need a record of the proceedings; and for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. WITHIN TWO (2) WORKING DAYS OF YOUR RECEIPT OF THIS NOTICE, PLEASE CONTACT THE OFFICE OF HUMAN RIGHTS, 400 S. FT. HARRISON AVE., STE 300, CLEARWATER, FL 33756, (727-464-4062 (VOICE/TDD)).

KEN BURKE, CLERK TO
THE BOARD OF COUNTY COMMISSIONERS
By Norman Loy, Manager, Clerk & Board Records



Human Resources Director

Action Taken Under Authority Delegated by the Unified Personnel Board

The Human Resources Director, having been granted delegated authority to act on behalf of the Unified Personnel Board, is taking the following action **effective March 3, 2019.**

ADDITION

<u>SPEC</u>		<u>EEO4</u>	<u>OT</u>	
<u>NO.</u>	<u>TITLE</u>	<u>CODE</u>	<u>CODE</u>	<u>PG</u>
01588	Deputy County Administrator/Chief of Staff	Officials & Managers	Exempt	E2

Holly Schoenherr, Director, Human Resources

Date: **02/26/2019**

DEPUTY COUNTY ADMINISTRATOR/CHIEF OF STAFF

Job Code	Pay Grade
01588	E2

Nature of Work

This is highly responsible professional, executive, administrative and technical management work assisting the County Administrator in carrying out the functions and activities necessary for the effective and efficient operation of the County government. The Deputy County Administrator/Chief of Staff takes a leading role on highly complex strategic initiatives and special projects that often involves numerous stakeholders with the opportunity to participate in and influence County and regional level decision making in government activities. An employee in this class provides executive level assistance to the County Administrator and others by applying professional judgement and attending to special projects, regular activities and everyday details in operations as directed by the County Administrator. Expert judgment and a high degree of executive authority is delegated to the incumbent to act independently on both significant and routine matters. The individual in this position acts on behalf of the County Administrator when assigned and in the County Administrator's absence. Supervision of work is of a general nature and is incidental to the principal duty of service and assistance to the County Administrator. The incumbent maintains and promotes highly essential and positive communication and work relationships with officials, the general public and workforce.

Minimum Qualification Requirements

- Bachelor's degree in public administration, public policy, business or related field plus ten (10) years of progressively responsible experience in public agency government or similar organization that includes supervisory experience or supervisory training, or
- An equivalent combination of education, training, and/or experience.

Illustrative Tasks (These are examples and are not all inclusive.)

- Reads, classifies, refers or answers memos, reports and correspondence.
- May instruct, assign or supervise the work of subordinate employees in the accomplishment of the work of the County Administrator's office.
- Initiates and carries through to completion special programs as directed by the County Administrator.
- May prepare agendas for Commission meetings.
- Makes investigations and prepares reports on a variety of subjects.
- Assists other departments in the preparation of reports or as otherwise needed.
- Participates in the preparation of the fiscal budget; assists in analyzing departmental budget requests; provides advice and assistance when needed concerning the same.
- Maintains close contact with other County departments and outside agencies as necessary.
- Acts on behalf of the County Administrator in the County Administrator's absence.
- Engages and meets with community stakeholders on behalf of the County Administrator, and attempts to solve problems without further referral. Refers to appropriate person or to the County Administrator on all matters beyond the scope of the work.
- May administratively supervise the work of one or more County departments.
- Performs related work as required in the supervision and management of these departments.

Knowledge, Skills, and Abilities

- Knowledge of modern business methods and procedures applicable to public administration.
- Knowledge of the methods used in making statistical surveys and the preparation of reports.
- Knowledge of public administration techniques and principles and practices.
- Knowledge of using data and metrics in decision making.
- Ability to analyze and solve administration problems and render advice and assistance on each.
- Ability to present oral and written comments and recommendations clearly and concisely.

DEPUTY COUNTY ADMINISTRATOR/CHIEF OF STAFF

Job Code	Pay Grade
01588	E2

Knowledge, Skills, and Abilities (continued)

- Ability to represent the County in public speaking requests.
- Ability to make sound independent judgment.
- Ability to maintain good public relations with subordinates, superiors and the public
- Ability to lead special projects or strategic initiatives within local government or a similar organization, with considerable experience at a senior level interacting with elected officials and other stakeholder groups.
- Ability to negotiate and develop executive correspondence, important documents, memorandums of understanding (MOU) and/or inter-governmental agreements.
- Ability to conduct investigations and to prepare accurate analyses for reporting purposes.
- Ability to effectively supervise subordinate employees.

For official use only

Created	EEOC Code	Overtime Code
02/19	Officials & Managers	Exempt