



# Pinellas County

## Staff Report

File #: 22-0554A, Version: 1

### **Subject:**

Ranking of firms and agreements with the top five ranked firms for the requirements of continuing land surveying and mapping, subsurface utility locating, and geographic information system services primarily funded through a federal grant from the American Rescue Plan Act.

### **Recommended Action:**

Approval of the ranking of firms and agreements with the top five ranked firms for the requirements of continuing land surveying and mapping, subsurface utility locating, and geographic information system services primarily funded through a federal grant from the American Rescue Plan Act (ARPA).

- 1.) ECHO UES, Inc.
- 2.) SurvTech Solutions, Inc.
- 3.) George F. Young, Inc.
- 4.) Cumbey & Fair, Inc.
- 5.) Hyatt Survey Services, Inc.

- The purpose of this continuing contract is to provide professional surveying and mapping, subsurface utility locating, and geographic information system services as part of the County's design and construction of certain capital projects or other operational needs.
- Award recommendation with the five firms per the Consultant Competitive Negotiation Act (CCNA) requirements, Florida Statute 287.055, with an upset limit over the 5-year term of \$1,000,000.00 for each firm and a total combined upset limit for all firms of \$5,000,000.00.
- Percentage SBE goals are not established for CCNA continuing contracts. When the County utilizes a firm for an individual work assignment, the requesting department working with Economic Development will ensure SBEs are utilized.
  - a.) Cumbey & Fair, Inc., and Hyatt Survey Services, Inc., are both Pinellas County certified small business enterprise (SBE) firms;
  - b.) ECHO UES, Inc., George F. Young, and SurvTech Solutions, Inc. have all committed to utilizing SBE subconsultants for individual work assignments issued under this contract.
- Funding is derived from American Rescue Plan Act (ARPA) funds.
- This contract is primarily for projects that are federally funded through ARPA which is a new contract for the County with no prior contract to compare for price comparison purposes. However, the rates are comparable to similar professional services contracts.
- The rates provided by all firms are fully burdened including labor. There is no markup allowed for subconsultants and rates are fixed for the 5-year term of the contract. The County reserves the right to renegotiate rates if there is a substantial change in market conditions.

Contract No. 22-0423-CN(JJ); the upset limit over the five-year term is \$1,000,000.00 for each firm for a total of \$5,000,000.00; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

### **Strategic Plan:**

Practice Superior Environmental Stewardship

3.3 Protect and improve the quality of our water, air, and other natural resources.

3.4 Reduce/reuse/recycle resources including energy, water, and solid waste.

Foster Continual Economic Growth and Vitality

4.4 Invest in infrastructure to meet current and future needs.

Deliver First Class Services to the Public and Our Customers

5.1 Maximize partner relationship and public outreach.

### **Summary:**

The purpose of this contract is to provide land surveying and mapping, subsurface utility locating and GIS services on a continuing basis as part of the design and construction of capital projects and other operational needs utilizing Coronavirus Local Fiscal Recovery Funds made available under the American Rescue Plan Act (ARPA).

The firms, in order of ranking, are attached on the ranking spreadsheet.

### **Background Information:**

On April 7, 2022, in accordance with the CCNA Statute 287.055, the Purchasing Division, on behalf of the Department of Public Works Survey and Mapping Division, released a request for proposal (RFP) with the intent of obtaining the services of qualified consulting engineering firms for land surveying and mapping, subsurface utility locating and GIS projects. The ranking of firms was completed June 2, 2022.

An agreement with each of the five (5) firms has been negotiated by staff and is presented to the Board of County Commissioners for consideration. All rates for prime consultants and subconsultants were evaluated to determine competitiveness based on current market conditions. Negotiations achieved rate reductions ranging from six (6) to thirty (30) percent as compared to the original submittals.

The rates provided by all firms are fully burdened including labor, direct and indirect overhead, profit, and travel within the Tampa Bay Metropolitan Statistical Area (TBMSA). Travel outside of the TBMSA will be reimbursed in accordance with Florida Statutes.

There is no markup allowed for subconsultants and the rates are fixed for the term of the contract. The contract term is five (5) years and is effective upon execution of the agreement. The County reserves the right to renegotiate rates if there is a substantial change in market conditions.

### **Fiscal Impact:**

The upset limit over the five (5) year term is \$1,000,000.00 for each firm for a total of \$5,000,000.00.

Funding is derived from federal grant dollars from the American Rescue Plan Act (ARPA) funds.

### **Staff Member Responsible:**

Kelli Hammer Levy, Director, Public Works  
Merry Celeste, Division Director, Purchasing & Risk, Administrative Services  
Joe Lauro, Director, Administrative Services

**Partners:**

N/A

**Attachments:**

Agreements  
Ranking Spreadsheet